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LIST OF ABBREVIATIONS

RI	Rotary International
RC	Rotary Club
RAC	Rotaract Club
DG	District Governor
DRR	District Rotaract Representative
IPDRR	Immediate Post District Rotaract Representative
DRRE	Post District Rotoroot Representative
PDRR	Past District Rotoroot Representative
ADRR	Assistant District Rotaract Representative
RY	Rotary Year
PP	Past President
RYLA	Rotary Youth Leadership Award
IDYEP	Inter District Youth Exchange Program
PETS	President Elect Training Seminar
COTS	Club Officer Training Seminar
Rtn	Rotarian
Rtr	Rotaractor
RRR	Zonal Rotaract Representative
RDC	Rotaract District Committee
DRC	Rotaract District Committee
SETS	Secretary Elect's Training Seminar
RDF	Rotaract District Fund
DRF	Disaster Relief Fund
MDIO	Multi District Information Organization
SEARIC	South East Asia Rotaract Information Center
RSA MDIO	Rotaract South Asia Multi District Information Center
DRCC	District Rotaract Committee Chair
RIPR	Rotary International President Representative



राष्ट्रिय गान

सयौं थुँगा फूलका हामी एउटै माला नेपाली,
सार्वभौम भई फैलिएको मेची महाकाली

प्रकृतिका कोटीकोटी सम्पदाको आँचल,
वीरहरुका रगतले स्वतन्त्र र अटल

ज्ञानभूमि, शान्तिभूमि, तराई, पहाड, हिमाल,
अस्वण्ड यो प्यारो हाम्रो मातृभूमि नेपाल

बहुल जाति भाषा, धर्म, संस्कृति छन् विशाल,
अग्रगामी राष्ट्र हाम्रो जय जय नेपाल ।

रोटरी गान

निस्वार्थ सेवा गर्नु पहिचान हो रोटरी
सबैलाई माया गर्नु अभिमान हो रोटरी

निस्वार्थ सेवा गर्नु पहिचान हो रोटरी
सबैलाई माया गर्नु अभिमान हो रोटरी

स्वास्थ्य, शिक्षा, विश्वशान्ति रोटरीका चाहना
मित्रता, विविधता, नेतृत्व रोटरीकै साधना

मानवीय सेवा गर्न जटिरहोस् रोटरी
राम्रो गर्न चुनौतिगर्न बाँचिरहोस् रोटरी

पाउल ह्यारिसले जन्माएको
आर्क क्लम्पले प्राण भरेको
चक्र हो पहिचान रोटरी
फोर-वे-टेष्टको अनुशासन
स्वभिमान हो रोटरी
रो.....ट.....री.....!

रोट्र्याक्ट गान

हुर्किएका ती हातहरु, उदाएका ती साथहरु

रमाइला ती पलहरु, रमाएका ती यादहरु

एउटै धर्म हाम्रो हो, एउटै बाटो हाम्रो हो

१८ पुगेका युवाहरुको सञ्जाल यो

रोट्र्याक्ट-रोट्र्याक्ट

समाजका क'रीति पन्छाउँदै समाजकै लागि लड्दै
लक्ष्य हाम्रो धेरै टाढा छ, जोसका साथै अगि बढ्दै

रोटरी सङ्ग हिड्छौ हामी, एउटै पाइला बनाउँदै

4 Way Test मान्दै हामी नाच्दै गाउँदै रमाउँदै

कलिला ओठहरु मा हामीले हासो छन् छ

समाज रुपान्तरण गर्न नेतृत्व नि गर्नु छ

Fellowship Through Service

भन्दै जोड्छौ सबैलाई ।।।

त्यसैले त हामी हौ रोट्र्याक्टर साथीभाई

त्यसैले हामी हौ District 3292

SAMPLE: ROTARACT OATH

President

I Do Solemnly Swear that, I will sincerely execute the office of President of the Rotaract club of..... and shall do my best to keep up the decorum of our Rotaract Movement by upholding the constitution and statement of policy of our organization.

BOD Members

I Do Solemnly Swear that, I will sincerely execute the office of of the rotaract club of..... and shall do my best to keep up the decorum of our Rotaract Movement by upholding the constitution and statement of policy of our organization.

New Member Induction

I Do Solemnly promise that, I will sincerely serve as a member of this Rotaract club ofand shall at all times uphold the ideals and principle of this organization

अध्यक्षको सपथ ग्रहण

म यहाँहरूको सामु सपथ लिन्छु कि, रोटर्याक्ट क्लब अफ को, अध्यक्ष पद को जिम्मेवारी, इमान्दारिका साथ निर्वाह गर्ने छु । साथै क्लबको विधान तथा, विनियमको परिधिभित्र रहि, मेरो बुद्धि विवेक तथा क्षमताले भ्याएसम्म, रोटर्याक्ट डिप्ट्रिक्टले अधि सारेको, मानविय सेवा कार्यमा, सक्दो सहयोग पुर्याउनेछु, र रोटर्याक्ट क्लब अफ को छवि, सदैव उच्च राख्न दत्तचित्त रहनेछु ।

अन्य पदाधिकारीहरूको सपथ ग्रहण

म यहाँहरूको सामु सपथ लिन्छु कि रोटर्याक्ट क्लब अफ -----को पदाधिकारी/सदस्यको जिम्मेवारी इमान्दारीकासाथ निर्वाह गर्नेछु छु । साथै क्लबको बिधान तथा विनियमको परिधि भित्र रही मेरो बुद्धि विवेक तथा क्षमताले भ्याए सम्म क्लबका अध्यक्षले अधि सारेको मानवीय सेवा कार्यमा सक्दो सहयोग पुर्‍याउने छु र रोटर्याक्ट क्लब अफ -----को छवि सदैव उच्च राख्न दत्तचित्त रहने छु ।

ROTARY & ROTARACT IN NEPAL

The Rotary movement in Nepal traces its roots back to November 20, 1958, with the establishment of the Rotary Club of Kathmandu, sponsored by the Rotary Club of Dharbanga. Four pioneering individuals — Dr. J.N. Giri, General Kiran Shamsher JB Rana, Gopal Raj Rajbhandari, and Dr. Dev Rath — played a crucial role in initiating the Rotary movement in Nepal. The auspicious occasion of the club's organization was graced by the presence of the late King Mahendra Bir Bikram Shah Dev. The Rotary Club of Kathmandu became a member of Rotary International on April 13, 1959.

After almost 18 years, the Rotary Club of Kathmandu took the initiative to establish the second club in Biratnagar, located in the eastern part of Nepal. This club received Rotary International membership on August 22, 1977. Over the following years, eight more clubs were formed: Patan (1985), Dharan (1985), Birgunj (1987), Kathmandu Midtown (1989), Chitwan (1991), Hetauda (1992), Butwal (1993), and Kathmandu North (1993).

By the mid-1990s, Nepal had 10 Rotary Clubs with around 350 members. Although growth appeared slow during the first three and a half decades, it was during this period that Rotary firmly established itself as a dedicated group of business and professional individuals committed to making a positive impact in their communities. A significant turning point came in 1995, when PRIP Rtn. Herbert Brown (1995/96), then RIPE, visited Nepal. During a meeting with Rotarians, he encouraged them to aim for at least 25 clubs and assured them that Rotary International would support their case for a separate RI District. At that time, the RI Manual of Procedure required 40 clubs and 1,400 members to qualify for a separate district — a requirement that has since increased to 75 clubs and 2,700 members.

Embracing this challenge, the clubs in Nepal adopted the commitment "Each One Bring One", resulting in a rapid doubling of membership over the next three years. By 2001/02, Nepal had nearly 35 clubs with a total of 1,150 members. Finally, in the Rotary Year 2008/09, Nepal achieved its own district — District 3292.

Before 2008, Rotary Clubs in Nepal were part of District 3290, which included Northeast India and Nepal. In July 2008, the district was split into two, with Nepal forming its own District 3292 — a milestone that allowed for more focused efforts and resources within the country. Today, District 3292 consists of 160 Rotary Clubs spread across Nepal, with approximately 5500 Rotarians.

The Rotaract journey in Nepal began in 1991 with the chartering of the Rotaract Club of Birganj. Although momentum was initially slow, significant growth followed the chartering of the Rotaract Club of Chitwan in 1994 and the Rotaract Club of Kathmandu in 1996. Continuous efforts and visionary leadership strengthened the Rotaract network, eventually forming a strong district committee to oversee club activities in Nepal.

Initially, the Rotaract movement in Nepal operated under Rotary International District 3290, alongside parts of West Bengal and the Andaman & Nicobar Islands. Rtr. Anil Shrestha made history as the first Nepali to serve as DRR of Rotaract District 3290. Since 2008, Nepal has functioned as an autonomous body within Rotary International, with Rtn. Rajan Piya serving as the first DRR after the creation of District 3292.

Currently, District 3292 has 179 Rotaract Clubs with over 6,000 Rotaractors, covering regions from Jhapa in the east to Dhangadi in the west.

In the Rotary Year 2012-13, District 3292 expanded to include Bhutan with the chartering of the Rotary Club of Thimphu, further enhancing the impact of Rotary and Rotaract in the region. The spirit of Rotaractors in Nepal continues to flourish, with strong participation in international arenas. The Rotary and Rotaract family in Nepal remain committed to serving communities with dedication, visionary leadership, and the will to make a difference.

District 3292 is affiliated with two Multi-District Information Organizations (MDIOs): the South East Asia Multi-District Rotaract Information Council (SEARIC) and the Rotaract South Asia Multi-District Information Organization (RSAMDIO). Over the years, Rotaract in Nepal has evolved through three distinct phases — beginning as a Rotary programme, later being recognized as a partner of Rotary, and, from the Rotary Year 2022-23, transitioning into a membership type within Rotary International through the implementation of the Elevate Rotaract initiative. Under this structure, members pay Rotaract membership dues — USD 8 for community-based Rotaract clubs and USD 5 for university-based Rotaract clubs.

Currently, in District 3292, Rtn. Binod Koirala serves as District Governor, Rtr. Dinesh Gaire serves as District Rotaract Representative (DRR), and Itr. Sushan Adhikari serves as District Interact Representative (DIR).

WHAT IS ROTARACT ?

Rotaract is a dynamic global movement empowering young adults to lead, serve, and grow. Today, it includes approximately 11,000 clubs with around 250,000 members across 184 countries and is fully recognized as an equal membership type within Rotary International. At its core, Rotaract offers individuals aged 18 and above a vibrant platform for personal and professional development, leadership training, and impactful service. Guided by the motto “Fellowship through Service,” Rotaract fosters deeper friendships and stronger communities through meaningful action.

Following the Elevate Rotaract initiative launched by the 2019 Council on Legislation and effective from Rotary Year 2022–23, Rotaract transitioned from a programme to a full membership type within Rotary International. This milestone brought key benefits, including greater autonomy allowing clubs to self-sponsor or be sponsored by other Rotaract or Rotary clubs, removal of the automatic upper age limit so members can choose how long to remain active (though Rotary International grants districts the option to set an age limit if desired), and full access to Rotary’s tools and services such as leadership training from Rotary’s online platforms, and enhanced district-level engagement.

Today, Rotaract is a forward-looking, inclusive community that empowers members to lead with purpose through innovative projects tackling global challenges like youth leadership, climate action, and social equity. It enables young leaders to grow personally and professionally with support from Rotary’s vast global network, including access to international conventions, comprehensive training programs, and diverse leadership opportunities. Above all, Rotaract cultivates impactful fellowship, building meaningful connections across borders that inspire collaboration, empathy, and lifelong friendships.

Whether part of a community-based club serving local needs in rural regions or a university-based club driving innovation and social entrepreneurship, Rotaract offers a dynamic space where vibrant energy meets structured support. Members learn, serve, and stand as architects of positive change—building stronger communities, inspiring hope, and shaping a better future—all while enjoying fellowship and forging meaningful, lasting bonds.

ROTARACT CORE VALUES

Recognizing the ever-evolving needs of the global Rotaract community, we wholeheartedly embrace new values that serve as the driving force behind our actions and aspirations. These values not only shape our identity but also define our approach to serving communities worldwide. We are deeply committed to integrating these values into every aspect of our engagement, both within Rotary International and District 3292. They serve as the guiding principles that answer the fundamental question of how we, as Rotaractors, achieve our mission. Within our District 3292, we have identified seven formidable core values that must be wholeheartedly endorsed by our members and clubs: Leadership, Diversity, Adaptability, Learning, Integrity, Fellowship, and Service. These values form the solid foundation from our collective efforts to make a lasting impact and foster positive changes.

DIVERSITY

Embracing diversity is not just about welcoming individuals from different backgrounds, it encompasses creating an inclusive platform that values and encourages diverse ideas, experiences, and perspectives. Rotary International and District 3292 strive to embrace a multitude of opinions and cultural richness to effectively address challenges. Diversity fuels tolerance, equality, and a broader mindset, fostering a more cohesive and harmonious functioning of our organization.

LEARNING

Learning is paramount for personal growth, and it occupies a central role in everything, Rotary International and District 3292 clubs and their members undertake. This includes being receptive to new ideas, actively listening, reflecting on actions, and embracing constructive criticism. We provide a fertile ground for young people to thrive through continuous learning, enabling them to become well-rounded global citizens. We emphasize the development of a vibrant learning culture at all stages of personal and organizational growth.

INTEGRITY

Rotary International and District 3292 clubs and their members embody unwavering moral and ethical standards in all personal and professional endeavors. We hold ourselves accountable to the highest levels of honesty, transparency and integrity within and beyond the organization. Integrity serves as the compass guiding our actions and relationships, building trust and credibility in everything we do.

LEADERSHIP

Leadership in Rotary International and District 3292 transcends mere decision-making and problem-solving abilities. It encompasses empathy, humility, and profound respect for others. We view leadership not as a position but as a character that defines our identities and positions within the organization. Each member is cherished as an integral part of our collective and their unique contributions are deeply valued. By fostering inclusive and servant leadership, we inspire others to take action and make a difference.

ADAPTABILITY

Adaptability is a core value that allows us to navigate and thrive in a dynamic and everchanging world. Rotary International and District 3292 embrace flexibility, resilience, and innovation, enabling us to respond effectively to new challenges and seize opportunities. We are committed to continuously evolving our approaches and strategies, embracing change as a catalyst for growth and progress. Our ability to adapt ensures that we stay relevant and impactful in an everchanging environment.

FELLOWSHIP

Fellowship serves as the cornerstone of our community in Rotary International and District 3292. We foster an environment that promotes strong bonds, unity and collaboration among members. By fostering a sense of belonging and togetherness, we cultivate a vibrant and inclusive community that transcends barriers of race, gender, and nationality. Fellowship generates greater tolerance, understanding, and appreciation for one another, creating a supportive network that empowers us to create positive change.

SERVICE

Our belief in the transformative power of service drives us to undertake impactful activities and programs that foster understanding, peace, and social development worldwide. Service is not merely an element of our mission, it is very essence of our existence. Whether through group projects or individual efforts, we cultivate a culture of service that brings members an unparalleled sense of fulfillment, gratification, and purpose. Through service, we strive to create sustainable and meaningful impact in the lives of individuals and communities. These core values are the driving force behind our collective pursuit of positive changes, unwavering in our commitment to making a lasting impact on individuals and communities worldwide. As Rotaractors, we embody these values and strive to exemplify them in all that we do, as we continue to grow, learn, and serve. Together, we create a better world through the power of Rotaract.

Rotaract District Committee

Rotary Year 2025–26 Rotary International District 3292

Theme, Mission, Vision and District Goals

I. DRR Theme Description

The Rotary Year 2025–26: A Journey of Heart, Hope, and Unleashing Infinite Potential

As the Rotary year 2025–26 begins, we are handed a blank canvas—one waiting to be filled with bold colors of hope, courage, and the limitless dreams we hold in our hearts. This isn't just the start of another year; it's the start of something deeply meaningful. Our theme, **"Unleashing Infinite Potential,"** is not just a phrase—it's a call to action. It reminds us that within every one of us lies a wellspring of compassion, creativity, and courage waiting to be set free.

For **Rotaractors**, this theme is a powerful invitation to step up and lead. Rotaract is more than a club—it's a movement of dreamers, doers, and change-makers. This year, we're not just organizing projects; we're lighting sparks. We're mentoring future leaders, creating connections that span continents, and building communities grounded in love and service. Through "Fellowship Through Service," we'll watch everyday individuals become extraordinary leaders—brave enough to dream, and bold enough to act.

For our **Rotarian mentors**, this year honors your role as the guiding light. You are the foundation we stand on—the keepers of wisdom and the givers of opportunity. As we walk forward, we do so hand in hand with you, learning, growing, and carrying forward your legacy of service with purpose. This year, your gentle guidance will empower the next generation to lead with heart and leave behind footprints of kindness and courage.

For the bright and energetic **Interactors**, this theme is your spark. The future is yours to shape, and your dreams are the seeds of tomorrow's change. Whether you're taking small steps in your schools or big leaps in your communities, your potential knows no limits. You are not just part of the future—you are the future.

This journey is not one we walk alone. Rotarians, Rotaractors, and Interactors—we are one Rotary family. We are bound not by age or title, but by a shared promise to serve with heart and to uplift those around us. Together, we will go where no one has gone, reach those who have been overlooked, and dream dreams that once seemed impossible.

"Unleashing Infinite Potential" is not just a theme—it's a commitment. A commitment to believe in each other. To serve with open hearts. To see possibility where others see barriers. To choose love, even when the world feels divided. This year let's turn every act of service into a story of impact. Let's turn our collective potential into a legacy that lives on.



2. Our Mission

“Unifying Rotaract clubs in Rotaract District 3292 through values-driven service and inclusivity”.

3. Our Vision

“Empowering young leaders to create positive change through fellowship, inclusivity, and collective action in Rotaract District 3292 Nepal and Bhutan.”

4. District Goals 2025–26

Rotaract is a global organization of youth leaders committed to **“Fellowship Through Service.”** It brings together individuals who share a passion for professional development, community growth, and fostering international understanding. The Rotaract District theme, “Unleashing Infinite Potential” for Rotary Year 2025–26, captures the spirit of boundless growth, creativity, and empowerment. It inspires Rotaractors to overcome obstacles and unlock their greatest strengths—both as individuals and as a united movement for good.

This theme signifies the limitless possibilities that arise when commitment, initiative, and service come together. It pushes young leaders to make the most of their abilities, embrace new opportunities, and create meaningful impact in their local communities and beyond. By encouraging teamwork, innovation, and tenacity, **“Unleashing Infinite Potential”** transforms obstacles into opportunities and goals into accomplishments, shaping a future of lasting and constructive change.

Goal	Action Points
Goal 1 - Empower Members Through Leadership & Training	-Launch “Leadership Lab” series with expert-led sessions -District Mentorship Program for personal and professional growth -Skill Accelerator Series on digital and management tools -Partner-led certification trainings for credibility and reach
Goal 2 - Strengthen Club Administration & Governance	-Provide standardized reporting and planning templates -Annual Club Performance Audit Framework -President & Secretary Capacity Building Training -Rotaract Leadership Handbook for club guidance
Goal 3 - Promote Innovation & Community Impact	-Host District Innovation Ideas with seed funding -Introduce Design Thinking into club project planning -Create Social Impact Dashboard for performance metrics -Align projects with UN Sustainable Development Goals (SDGs)

Goal 4 - Drive Membership Growth & Inclusivity	-Membership Growth Toolkit for all clubs -“Rotaract for All” Campaign to reach marginalized groups -New Member Orientation Month with structured induction -Rewards for achieving net positive club growth
Goal 5 - Foster GLOBAL Networking	-District-Level Twin Club Partnerships (Local + International) -Quarterly GLOBAL Webinars and Talks -Annual GLOBAL Conference for broader collaboration -Create GLOBAL Resource Hub for cross-club networking
Goal 6 - Elevate District Event Quality	-Standardized branding and documentation formats -Integrate networking zones and interactive sessions -Collect and implement post-event feedback -Event management workshops for club leaders
Goal 7 - Advance Rotaract Digitalization	-Launch centralized Rotaract App or Web Portal -Digitize documentation and create shared cloud drive -Digital Smart Club Trainings -Automate internal reminders and data collection
Goal 8 - Celebrate Excellence & Recognize Potential	-Quarterly “Rotaract Star Awards” recognition -Wall of Fame on district platforms -Spotlight impact stories on social media -Thematic award categories across areas
Goal 9 - Strengthen Fellowship & Community Bonding	-Publish District Fellowship Activity Calendar -Launch Rotaract Bonding Days for fun and unity -Encourage joint inter-club events -“Rotaract Family Album” storytelling initiative

Events of Rotaract District 3292 for RY 2025-26

Date	Events
April 18-19	Train The Trainers 2025
April 5	PETS-SETS 2025
May 9-10	District Team Training Seminar
May 23	Vibrant Workshop Umlabari
June 7	Vibrant Workshop Hetauda
June 21	Vibrant Workshop Butwal
June 7	Vibrant Workshop Pokhara
June 7	Vibrant Workshop Kathmandu
June 21	Vibrant Workshop Banepa
May 24-25	SEARIC Turf
June 14	18th District Assembly & DLTS
June 21-25	Rotary Convention 2025
July 12	18th DRR Installation
July 19	ZCOTS Zone-1
July 26	ZCOTS Zone-2
August 16	ZCOTS Zone-3
August 9	ZCOTS Zone-4,5
August 2	ZCOTS Zone-6,7,8,9
July 19	ZCOTS Zone-10,11,12,13
August 2	ZCOTS Zone-14
August 2	ZCOTS Zone-15
August 2	ZCOTS Zone-16
July 26	ZCOTS Zone-17
August 2	ZCOTS Zone-18,19
August 16	ZCOTS Zone-20
August 23	President Night 2025
September 12,13 & 14, 2025	SEARIC Summit Nepal 2025
November 8	First President Secretary Meet
November 29	Sachin Memorial Nation Wide Blood Donation
December 27	Saantosh Memorial Rota Quiz zonal Round
January 10	Santosh Memorial Rota Quiz Culster Round
February 6-7	18th Rotaract District Conference
February 28	Nation Wide Futsal Tournament Zonal
March 27 & 28	Nation Wide Futsal Tournament Final
March 28	Rotaract Rotary Interact Futsal
April 25	Second PS Meet & PETS SETS
May 16	Nation Wide Cleaning Campaign
June 6	Nation Wide Traffic Awareness
June 13-17	Rotary Convention 2026, Taipei
June 27	19th District Assembly, DLTS & Recognition Ceremony
Optional	Youth Camp/ MUN

Aligning Club Leadership with Rotary Priorities

Effective leadership in a thriving Rotaract club goes beyond simply following the district goals and the DRR theme. True leaders wholeheartedly embrace the vision and direction set by the Rotary International (RI) President, understanding that this alignment is crucial for achieving meaningful impact. By strategically prioritizing and fully supporting the focused areas highlighted by our District Governor, club leaders ensure their efforts are not only coordinated but also powerful, sustainable, and transformative for the communities we serve. This unified approach is the foundation of lasting success and genuine service excellence.

Our District Governor, **Rtn. Binod Koirala**, has identified the following **Rotary District Priorities for 2025-26** to guide all clubs towards meaningful service and growth:

Basic Education & Literacy Program

Establish 20 new computer labs and continue the Girls' Toilets Project to improve education and sanitation for students.

Disease Prevention & Treatment

Perform 1,000 cataract surgeries, distribute 10,000 reading glasses, and conduct 20,000 eye screenings. Support maternal and child health initiatives, Kidney Dialysis Centers, medical equipment for hospitals, and screening/treatment for uterus prolapse, breast, and cervical cancer.

Environment

Absorb carbon through plantations by planting 50,000 trees on 26 July 2025 (10 Shrawan 2082). Reduce carbon emissions and promote clean cooking by replacing 10,000 traditional stoves with induction stoves.

Membership Growth

Achieve net growth of 300 members focusing on youth and women, and form 5 new clubs including satellite, cause-based, and passport clubs.

Public Image

Ensure uniform logo use at events and expand social media reach for wider visibility.

Service Projects

Provide mentorship and resource support via the District Support Team. Target \$550,000 in TRF contributions and complete 30 Global Grants through the DG Fund.

Rotary Exchange Visits

Conduct 7 exchange visits to India, Sri Lanka, and other countries; offer ambassadorial scholarships and build partnerships with international universities.

CLUB OFFICERS' RESPONSIBILITIES

President

The President is the chief executive of the club and provides leadership, vision, and direction. They ensure smooth operations, member engagement, and successful execution of projects.

- Lead and conduct effective club and board meetings.
 - Appoint committees and delegate responsibilities.
 - Promote club activities and service projects.
 - Ensure membership diversity and engagement.
 - Maintain communication with sponsor Rotary, district, and RI.
 - Keep club records and membership data updated.
-

Vice President

The Vice President supports the President and ensures continuity of leadership. They are prepared to step in whenever necessary and help manage overall club operations.

- Preside over meetings in the president's absence.
 - Serve on the board and as ex-officio of all committees.
 - Handle special assignments as delegated.
 - Stay informed on club goals and activities.
 - Be prepared to assume the role of president if needed.
-

Secretary

The Secretary is the record keeper of the club, responsible for documentation, communication, and reporting to Rotary International and the sponsor club.

- Maintain membership, attendance, and club records.
- Notify sponsor Rotary of member transitions (age 31+).
- Provide information updates to RI.
- Record and circulate meeting minutes.

- Share minutes with sponsor Rotary when requested.

Treasurer / Finance Chair

The Treasurer manages the club's finances with transparency and accountability, ensuring proper use of funds for projects and operations.

- Chair the finance committee and manage club funds.
- Collect dues and fundraising proceeds.
- Deposit funds and make authorized disbursements.
- Prepare and monitor annual budget.
- Provide tri-monthly and annual financial reports.
- Ensure transparency and availability of records.

Immediate Past President

The Immediate Past President serves as an advisor, mentor, and guide, offering experience and perspective to strengthen leadership and decision-making.

- Provide feedback and perspective to the board.
- Assist with special projects and events.
- Support and mentor board and club members.
- Encourage teamwork and unity within the club.

Club Administration Chair

The Club Administration Chair manages the internal functioning of the club, ensuring smooth communication, engagement, and documentation.

- Develop membership recruitment and retention strategies.
- Publicize club activities through media.
- Plan networking and social events.
- Maintain historical records of activities.
- Prepare meeting agendas and notify committee members.
- Assign and track tasks for execution.

- Report progress to the board.
- Manage club inventories and induction programs.

Service Project Chair

The Service Project Chair leads the club in designing and executing impactful service initiatives that meet community needs.

- Review and select community service project ideas.
- Plan annual community service projects.
- Lead and organize project execution.
- Align projects with Rotary's Six Areas of Focus.
- Seek partnerships for greater impact.

Professional Development Chair

The Professional Development Chair fosters growth and learning by creating opportunities that enhance members' personal and professional skills.

- Collect suggestions for professional development activities.
- Plan workshops, seminars, and training.
- Explore resources and partnerships in the community.
- Lead implementation of activities.
- Evaluate and improve through feedback.

International Relations Chair

The International Relations Chair builds global connections, promotes cultural exchange, and leads international service initiatives.

- Review and select international service projects.
- Develop annual international project plans.
- Lead project execution with global partners.
- Promote cultural exchange and international understanding.
- Maintain ties with international clubs.
- Promote Rotary scholarships and fellowships.

Rotary Foundation Chair

The Rotary Foundation Chair promotes and manages contributions to The Rotary Foundation, supporting grants, global projects, and humanitarian efforts.

- Provide leadership and governance for Foundation efforts.
- Promote fundraising for Rotary programs (Annual Fund, PolioPlus, etc.).
- Oversee grants and funded projects.
- Promote awareness of Foundation initiatives.
- Contribute to planning and reporting.
- Build partnerships with donors and stakeholders.

President-Elect

The President-Elect prepares to lead the club in the upcoming year, ensuring a smooth transition and strong planning foundation.

- Form and lead Planning Committee (January).
- Review past projects and plan new initiatives (Feb-Mar).
- Appoint next board members (April).
- Set specific goals for the year (May).
- Present upcoming year's plan in Club Assembly (June).
- Assist current President during transition.

Sergeant-at-Arms

The Sergeant-at-Arms maintains order, dignity, and discipline in club meetings while handling logistics and attendance.

- Maintain order and dignity in meetings.
- Handle venue setup and meeting logistics.
- Collect late fees or other dues.
- Keep attendance records of members and guests.
- Arrange make-up cards for visiting Rotaractors.

Public Image Chair

The Public Image Chair manages the club's communication and branding, ensuring visibility and recognition in the community.

- Manage club's social media and email communication.
- Schedule and release timely posts.
- Create engaging visual and written content.
- Promote events and activities.
- Monitor and analyze social media performance.
- Ensure compliance with Rotary branding.

Young Leaders Contact

The Young Leaders Contact connects youth with Rotaract, supporting their growth and ensuring safe, inclusive programs.

- Champion youth voices in the club.
- Promote youth protection and safe programs.
- Support Interact, RYLA, and Youth Exchange.
- Share program updates with members.
- Act as main contact for Interact clubs.
- Maintain reporting and communication with district.
- Encourage continued involvement of youth alumni.

Learning Facilitator

The Learning Facilitator promotes continuous learning, training, and knowledge-sharing to empower club members.

- Promote continuous learning and skills development.
- Plan and deliver training workshops.
- Provide orientation and mentorship for new members.
- Manage and share learning resources.
- Collaborate with guest speakers and trainers.
- Collect feedback and track member progress.
- Connect members with Rotary and district learning programs.

Standing Committees Overview

Committees are the backbone of a Rotaract club. They divide responsibilities, ensure smooth functioning, and provide opportunities for leadership development. Each committee should meet regularly, record minutes, and plan carefully before projects or events.

1. Club Service Committee

Focuses on strengthening the club's internal operations and member engagement.

- Monitor and encourage attendance at meetings and events.
- Develop strategies for membership recruitment and retention.
- Organize orientation and fellowship activities for new members.
- Plan engaging and informative meeting programs.
- Handle public relations and promotion of club activities.
- Hold regular committee meetings, record minutes, and report progress.
- Always meet prior to major club events to ensure smooth coordination.

2. International Service Committee

Promotes global understanding and builds partnerships with international communities.

- Plan and implement international service projects.
- Foster cultural exchange and global partnerships with other clubs.
- Promote awareness of international issues within the club.
- Collaborate with international Rotaract/Rotary clubs for joint initiatives.
- Organize sessions to share global opportunities (e.g., exchanges, fellowships).
- Conduct regular meetings, record discussions, and present updates to the board.
- Meet before international collaborations or events to finalize logistics.

3. Community Service Committee

Addresses local community needs through impactful projects and partnerships.

- Identify local community needs and design impactful service projects.
- Partner with NGOs, local authorities, and stakeholders for initiatives.
- Encourage maximum participation of members in community service.
- Ensure proper planning, budgeting, and execution of projects.
- Hold committee meetings before every service event to assign tasks.
- Maintain records and minutes of all meetings and project reviews.
- Report outcomes and impact to the board and general club

4. Professional Development Committee

Enhances members' skills, knowledge, and career growth through learning opportunities.

- Organize workshops, seminars, and training for members.
- Facilitate networking opportunities with professionals and alumni.
- Encourage high ethical and professional standards.
- Support members in their career development and leadership growth.
- Keep a record of training sessions and member participation.
- Meet regularly and always before scheduled professional events to finalize plans.
- Document all meetings and share updates with the board.

5. Finance Committee

Ensures financial stability, transparency, and sustainability of the club.

- Manage and monitor the club's financial resources.
- Assist in preparing and administering the annual budget.
- Oversee fundraising activities and explore sponsorships.
- Work with other committees to meet financial requirements of projects.
- Ensure transparency, accountability, and accurate reporting of funds.
- Conduct meetings before fundraisers or financial approvals.
- Record minutes of each meeting and maintain financial reports.

Rotaract Club Documentation & Assets

Need to Maintain Club Documents	Need to Maintain District Documents	Club Need to maintain Assets
Club Minutes (all official meetings)	Rotaract District Guidelines	Chartered Certificate
Club By-laws	District Financial Guidelines	Gong and Gavel
Rotaract Club Constitution	District Vision / Mission / Goals	President's Collar
Club Strategic Planning Guide Report	Rotaract Handbook	Make-up Cards
Rotaract Club Statement of Policy	District Directory	Club Souvenirs / Mementos
Club Budget Plan / Income Statement	District Calendar / Events Schedule	Club Banner / Flag
Annual Plan of Action	DRR's Annual Goals & Reports	Club Stamp / Seal
Club Attendance Sheet Records	District Protocol Document	Club ID Cards (for members)
Club Roster / Membership Profile		Award Certificates / Trophies
Annual Report of the Club		Club Archives (photos, videos, yearbooks, newsletters)
Partnership / MoU Documents		
Inventory Record (club properties & assets)		
Others (as required)		

Digital Platform in District 3292

1. My Rotaract 3292 Portal

- Always keep the portal updated.
- Update detailed membership information on time.
- Upload project/activity reports promptly.
- Update club goals regularly.

2. Office 365 (Rotaract District Platform)

- Secure and use your official club Outlook email address.
- Use Rotaract 365 for club-related information and communication.
- Check emails regularly through Outlook (Office 365).

3. My Rotary Portal

- Ensure 100% of club members are registered and logged in to My Rotary.
- Submit detailed membership updates on time.
- Update club goals regularly in Rotary Club Central.

Club Health Checkup – Detailed Process

Step 1: Preparation

- Form a review team (President, Secretary, Membership Chair, Public Image Chair, Service Project Chair, Treasurer, and at least 2 general members).
- Gather data: membership list, attendance records, project reports, club goals (My Rotary & Rotaract 3292 Portal), financial statements, and social media/PR reports.
- Set a time: dedicate 1–2 hours in a club meeting or board meeting.

Step 2: Self-Assessment (Checklist Review)

Go through each section and discuss honestly. Use if the statement is true for your club in the last 12 months; if not.

Sections to review:

1. Club Experience – Meetings, engagement, inclusiveness, recognition, fellowship.
2. Service & Socials – Service projects, community involvement, social events, leadership opportunities.
3. Members – Membership growth, diversity, retention, induction, mentoring, alumni engagement.
4. Public Image – Website, social media, media coverage, branding, visibility in community.
5. Business & Operations – Strategic plan, goals, leadership continuity, financial management, reporting.

Step 3: Scoring

- Each “Yes” = 1 point.
- Each “No” = 0 point.
- Add up totals for each section.
- If more than 5 in any section improvement needed.

Step 4: Discussion

- Review scores in a club/board meeting.
- Ask members: “What do you like most about the club? What do you want improved?”
- Identify gaps and opportunities (e.g., more socials, stronger social media, better new member orientation).

Step 5: Action Plan

- Choose 2–3 priority areas where the club is weakest.
- Make SMART goals (Specific, Measurable, Achievable, Relevant, Time-bound).
- Assign responsible persons (committee chairs or members).
- Fix deadlines (e.g., within 3 months, 6 months).

Step 6: Implementation

- Carry out the plan through committees.
- Monitor progress in monthly board meetings.
- Record improvements in My Rotaract 3292 Portal & My Rotary Portal.

Step 7: Review & Repeat

- Conduct a Health Checkup every 6 months.
- Celebrate successes and recognize members who contributed.
- Continuously improve to keep the club strong and relevant.

Club Health Checkup – Detailed Checking Table

Section	Total Items	Yes	No	Score (%)	Remarks / Action Needed
Club Experience	15				e.g., Improve meeting quality / Add greeter
Service & Socials	14				e.g., Plan more social events / Apply for grants
Members	16				e.g., Start mentoring / Engage alumni
Public Image	15				e.g., Update website / Active social media
Business & Ops	15				e.g., Prepare strategic plan / Timely reporting
Overall Health	75				

Sample Example (Filled Table)

Section	Total Items	Yes	No	Score (%)	Remarks / Action Needed
Club Experience	15	9	6	60%	Add greeter, recognize members more
Service & Socials	14	7	7	50%	More socials, apply for Rotary grants
Members	16	8	8	50%	Improve retention, start mentoring
Public Image	15	6	9	40%	Build website, increase media presence
Business & Ops	15	10	5	67%	Update bylaws, create continuity plan
Overall Health	75	40	35	53%	Priority focus: Public Image & Members

Rotary's 7 Areas of Focus – Low-Cost Project Designs & Ideas

Peacebuilding and Conflict Prevention

Focus Area Description:

Promote dialogue, understanding, and cooperation to prevent conflicts and foster peace. Activities may include peace education, mediation training, and community reconciliation efforts.

Project Title: Peace Talks at Tea Time

Objective: Foster understanding and reduce community tensions through informal dialogue sessions.

Activities:

- Host 3 monthly "Tea & Talk" gatherings with diverse community members.
- Invite local leaders to share peaceful conflict resolution stories.
- Youth volunteers act as dialogue facilitators.

Budget: NPR 10,000

Timeline: 3 months

Some Other Project Ideas:

1. School Peace Clubs – Establish student-led clubs promoting tolerance and anti-bullying activities.
2. Cultural Exchange Night – Bring together different ethnic communities to share traditions.
3. Peer Mediation Training – Train youth leaders in conflict resolution techniques.
4. Peace Mural Painting – Create public wall art promoting unity and harmony.
5. Community Dialogue Forum – Host open forums for discussing community issues peacefully.

Disease Prevention and Treatment

Focus Area Description:

Reduce the spread of diseases and strengthen healthcare systems. Includes vaccination programs, medical camps, and health awareness campaigns.

Project Title: Checkup in Your Pocket

Objective: Provide basic health check-ups and awareness to 200 people.

Activities:

- Partner with local health post for BP, sugar, and BMI screening.
- Conduct health talk on healthy diet and exercise.
- Distribute small health tip leaflets.

Budget: NPR 8,000

Timeline: 1 day

Some Other Project Ideas:

1. Dental Hygiene Camp – Free dental check-ups and brushing kits for children.
2. Blood Donation Drive – Partner with Red Cross for local blood collection.
3. First Aid Training – Teach basic first aid to youth and community members.
4. Healthy Cooking Demo – Invite a nutritionist to teach healthy, affordable recipes.
5. Anti-Tobacco Campaign – Street drama or posters to raise awareness about tobacco risks.

Water, Sanitation, and Hygiene (WASH)

Focus Area Description:

Provide clean water, safe sanitation, and hygiene education to improve health and living conditions.

Project Title: Soap & Smile

Objective: Promote handwashing habits among 300 schoolchildren.

Activities:

- Conduct handwashing demonstrations in 3 schools.
- Distribute soap bars and posters for classrooms.
- Organize a school hygiene quiz competition.

Budget: NPR 15,000

Timeline: 2 weeks

Some Other Project Ideas:

1. Water Bottle Refill Station – Install a low-cost public refill point in a busy area.
2. School Toilet Renovation – Volunteer-led painting and repairs of school washrooms.
3. Hygiene Bookmark Campaign – Distribute bookmarks with hygiene tips to students.
4. Zero Plastic Day – Encourage schools/markets to avoid single-use plastics for one day.
5. Rainwater Harvesting Demo – Showcase small home rainwater collection systems.

Maternal and Child Health

Focus Area Description:

Reduce maternal and child mortality rates by improving medical care and nutrition. Includes prenatal care programs, nutrition support, and child immunizations.

Project Title: Mother's Circle

Objective: Educate 30 pregnant women and mothers on safe pregnancy and newborn care.

Activities:

- Invite local nurse for free maternal health talk.
- Share printed checklists for healthy pregnancy.
- Distribute basic hygiene kits (soap, sanitary pads).

Budget: NPR 12,000

Timeline: 1 month

Some Other Project Ideas:

1. Baby Weighing Day – Partner with health posts to track infant growth and nutrition.
2. Breastfeeding Awareness Session – Invite nurses to speak to new mothers.
3. School Health Day – Basic medical check-ups for students.
4. Immunization Promotion Drive – Distribute flyers encouraging parents to vaccinate.
5. Cloth Diaper Sewing Workshop – Teach mothers to make reusable baby diapers.

Basic Education and Literacy

Focus Area Description:

Support quality education and reduce illiteracy. May include teacher training, supplying school materials, and adult literacy programs.

Project Title: Reading Corner

Objective: Encourage reading habits in one local school.

Activities:

- Collect used books from community donors.
- Set up a small reading space in school.
- Conduct weekly volunteer reading sessions.

Budget: NPR 5,000

Timeline: Ongoing after setup

Some Other Project Ideas:

1. Storytelling Hour – Weekly volunteer storytelling in schools.
2. School Supplies Drive – Collect stationery and distribute to underprivileged students.
3. Teacher Support Workshop – Share new teaching tools and methods.
4. Adult Literacy Class – Evening classes for parents and workers.
5. Exam Preparation Camp – Free group study and coaching for Class 10 students.

Community Economic Development

Focus Area Description:

Create sustainable livelihoods and reduce poverty through entrepreneurship, vocational training, and microfinance.

Project Title: Skill in a Day

Objective: Provide basic skill training to 20 women/youth for small income opportunities.

Activities:

- Partner with local tailor or trainer for a 1-day sewing or handicraft workshop.
- Teach simple products like cloth bags or keychains.
- Link participants to local markets.

Budget: NPR 15,000

Timeline: 1 day

Some Other Project Ideas:

1. Digital Skills Basics – Teach computer/email use for job seekers.
2. Market Day for Local Women – Set up a one-day fair for women entrepreneurs.
3. Microfinance Awareness Session – Explain how small loans work for business growth.
4. Resume Writing Workshop – Help youth prepare professional CVs.
5. Second-Hand Business Drive – Sell donated items to fund community projects.

Protecting the Environment

Focus Area Description:

Conserve natural resources and address climate change. Includes tree planting, waste management, and renewable energy projects.

Project Title: One Member, One Tree

Objective: Increase greenery and environmental awareness.

Activities:

- Each club member plants 1 tree in a community location.
- Partner with municipality for saplings.
- Conduct a short awareness talk on waste segregation.

Budget: NPR 5,000

Timeline: 1 week

Some Other Project Ideas:

1. Plastic-Free School Campaign – Educate and reward schools that reduce plastic use.
2. Recycling Art Competition – Encourage students to create art from waste materials.
3. Community Clean-Up Day – Monthly riverbank or street cleaning events.
4. Compost Making Workshop – Teach households to turn kitchen waste into compost.
5. Eco-Brick Project – Collect plastic waste and create eco-bricks for small construction.

District Grants

Introduction to District Grants

District Grants are designed to support small-scale, short-term projects that address urgent and specific community needs.

Every year, the District Governor of District 3292 decides the total District Grant amount and allocates it between Rotary clubs and Rotaract clubs.

For each approved project, the district will contribute an amount set by the District Governor.

- Rotary clubs will match the district's contribution at a percentage decided by the District Governor.
- Rotaract clubs will match the district's contribution at a percentage decided by the District Governor.

Additionally:

- Rotaract clubs must be implementation partners with their sponsoring Rotary clubs.
- Funds will be transferred to sponsoring Rotary clubs that are up to date with their club renewals.
- Sponsoring Rotary clubs and partner Rotaract clubs must each contribute a portion of the total project cost, with exact figures determined annually by the District Governor.

Process to Apply for District Grant

1. Confirm Eligibility

- Rotary and Rotaract clubs must be current with club renewals.
- Sponsoring Rotary clubs must submit up-to-date CDO registration and renewals.

2. Funding Agreement

- Sponsoring Rotary clubs must email the district to confirm their commitment to contribute the required share of project funding.
- Partner Rotaract clubs must also commit to their portion, as determined by the District Governor.

3. Prepare Application

- Access the online application form via the official link.
- Print the form and draft your application.
- Ensure all required information and documentation are complete.

4. Submit Application

- Transfer the draft into the online form.
- The Club President clicks "Submit."
- All parties concerned will receive confirmation of submission.

5. Deadline

- Applications must be submitted by the deadline set by the District Governor.
- Only one application per club is allowed.

Rotary Global Grant – Smart Action Guide for Clubs

A Rotary Global Grant is more than just a source of funding – it is a commitment to design and deliver projects that create **lasting, measurable change** in communities. These grants support large-scale, international activities aligned with Rotary's **Areas of Focus**, ensuring that every dollar spent contributes to meaningful outcomes and long-term sustainability.

For clubs, securing a Global Grant is both an opportunity and a responsibility. The process demands **thorough planning, strong partnerships, transparent financial management, and timely reporting**. It is not enough to have a good idea – you must demonstrate that your project meets community needs, can be successfully implemented, and will continue to have an impact long after the funding ends.

This guide is designed to cut through complexity and give you a **step-by-step action plan** – from the initial idea to final reporting. Whether your club is applying for the first time or looking to improve its grant management skills, following these steps will help you meet Rotary Foundation standards, earn the trust of partners, and build a strong track record for future funding.

This guide gives you a clear, no-nonsense process that your club can follow from idea to completion.

1. Confirm You Qualify

Before starting, make sure your project meets all criteria:

- Fits at least one of Rotary's **7 Areas of Focus**.
- Minimum total budget of **USD \$30,000**.
- Must have a lasting, sustainable impact.
- Must have a **Host Sponsor** in the project country and an **International Sponsor** from another country.
- Club must be qualified by:
 - o Attending a Grant Management Seminar (at least one member).
 - o Signing the Club Memorandum of Understanding (MOU).
 - o Meeting any extra district requirements.

2. Conduct a Community Assessment

- Engage different groups in the community – men, women, youth, elders, leaders, and marginalized members.
- Identify real needs and existing strengths.
- Document your findings using the **Global Grants Community Assessment Results Form**.
- District Grants can fund this assessment; Global Grants cannot.

3. Build Strong Partnerships

- Host Sponsor: Manages and implements the project locally.
- International Sponsor: Provides funding, expertise, and oversight.

- If you work with an NGO or government agency, sign a memorandum of understanding to define responsibilities.

4. Plan in Detail

- Set clear, measurable goals.
- Assign roles and responsibilities.
- Create a timeline with milestones.
- Prepare a financial management plan:
 - Use a separate, club-controlled bank account for the grant.
 - Keep receipts and financial records.
 - Maintain full transparency.
- Develop a detailed budget, securing at least three competitive quotes for major expenses.

5. Secure Funding

- At least 15% of the total funding must come from outside the project country.
- Main sources:
 - District Designated Funds (matched 80% by the World Fund).
 - Rotary member contributions (no longer matched).
 - Non-member donations (no longer matched).
- Do not collect money from project beneficiaries to cover grant costs.

6. Apply with Precision

- Apply through the Grant Center on My Rotary.
- Include objectives, activities, budget, partners, sustainability plan, and monitoring plan.
- Get approval from both your club and district before submission.
- Submit at least 90 days before any planned travel or project start.

7. Implement and Monitor

- Follow the approved plan exactly; any changes require Rotary approval.
- Keep all partners and the community informed.
- Track spending and progress regularly.
- Address problems quickly to prevent delays.

8. Report on Time

- Submit your first report within 12 months of receiving the first payment.
- Submit follow-up reports every 12 months until the project ends.
- Submit the final report within 2 months after completion.

9. Keep Records

- Keep all financial and project documents for at least 5 years.
- Maintain an inventory of all equipment purchased and identify who will take responsibility for it after the project ends.

ROTARY AND ROTARACT CLUB EXCELLENCE AWARD

GOALS AND INSTRUCTIONS

The Club Excellence Award recognizes the hard work clubs do throughout the year. Taking action toward achieving the required number of goals helps clubs engage their members, stay relevant in their communities, and run more efficiently. A welcoming and engaging club also reflects the values of Rotary. When clubs work to achieve these goals, they also contribute to the overall health and culture of Rotary for generations to come.

To be eligible for the Club Excellence Award, clubs need to be active clubs in good standing – or having paid each invoice balance in full upon receipt. To verify that your club is in good standing, go to My Rotary>Click on Club Name>Finance>Club Invoice. You should have an outstanding balance of \$0.00. Invoices are due when they are posted.

Club leaders can go into Rotary Club Central and select the goals they wish to apply toward the club excellence achievement. This flexibility allows clubs to choose the goals that are most relevant and achievable. In addition, many goals will be self-reported by marking “achieved” in Rotary Club Central. Clubs must achieve at least half of the goals by 30 June to be eligible.

To achieve the Club Excellence Award:

1. Go to [Rotary Club Central](#)
2. Review the available goals
3. Set at least half of the available goals
4. Achieve those goals
5. Report achievement in Rotary Club Central by 30 June.
6. Pay club invoices in full upon receipt

Once you are in Rotary Club Central, go to **Club Goals** on the left side of the page if you are not there already, select the **year**, and click on the **All tab** to see the goals. Eligibility will be determined based on goal achievement as of 30 June.

Enhance Participant Engagement	
Goal	Description
Service participation*	How many members will participate in club service activities during the Rotary year?
Social activities	How many social activities will your club hold outside of regular meetings during the Rotary year?
Rotary Action Group participation	How many club members will be members of at least one Rotarian Action Group (RAG) during the Rotary year?
Leadership development participation	How many members will participate in leadership development programs or activities during the Rotary year?
District conference attendance	How many members will attend your district conference?

Enhance Participant Engagement

Use of official Rotary promotional materials	Did your club use Rotary International's advertising and public service materials, such as broadcast videos, print ads, and other official materials available in the Brand Center, to promote Rotary in your community during the Rotary year?
Rotary Fellowship participation	How many club members will be members of a Rotary Fellowship during the Rotary year?
District training participation	How many of your club's leaders will attend a learning event to prepare for their role?

Increase our Impact

Goal	Description
Annual Fund contributions*	How much money will be contributed to The Rotary Foundation Annual Fund by your club and its members during the Rotary year?
PolioPlus Fund contributions*	How much money will be contributed to The Rotary Foundation PolioPlus Fund by your club and its members during the Rotary year?
Benefactors*	How many individuals or couples will inform The Rotary Foundation of their estate plans to include the Endowment Fund as a beneficiary or will make an outright gift of US\$1,000 or more to the Endowment Fund?
Service Projects	How many service projects will your club complete during the Rotary year?
Major gifts	How many single outright donations of US\$10,000 or more will be made by individuals associated with your club during the Rotary year?
Bequest Society members	How many individuals or couples will inform The Rotary Foundation of their plans to leave US\$10,000 or more to The Rotary Foundation through their estate?
Inbound Youth Exchange students	How many Rotary Youth Exchange students will your club host during the Rotary year?
Outbound Youth Exchange students	How many Rotary Youth Exchange students will your club sponsor during the Rotary year?

Expand our Reach

Goal	Description
Club membership*	How many total members does your club want by the end of the Rotary year?
New member sponsorship	How many members will sponsor a new club member during the Rotary year?
Rotaract clubs	How many new and existing Rotaract clubs will your club sponsor during the Rotary year?

Expand our Reach

Interact clubs	How many new and existing Interact clubs will your club sponsor during the Rotary year?
RYLA participation	How many individuals will your club sponsor to participate in Rotary Youth Leadership Awards (RYLA) events during the Rotary year either in person or virtual?
Media stories about club projects	How many media stories will cover your club's projects during the Rotary year?

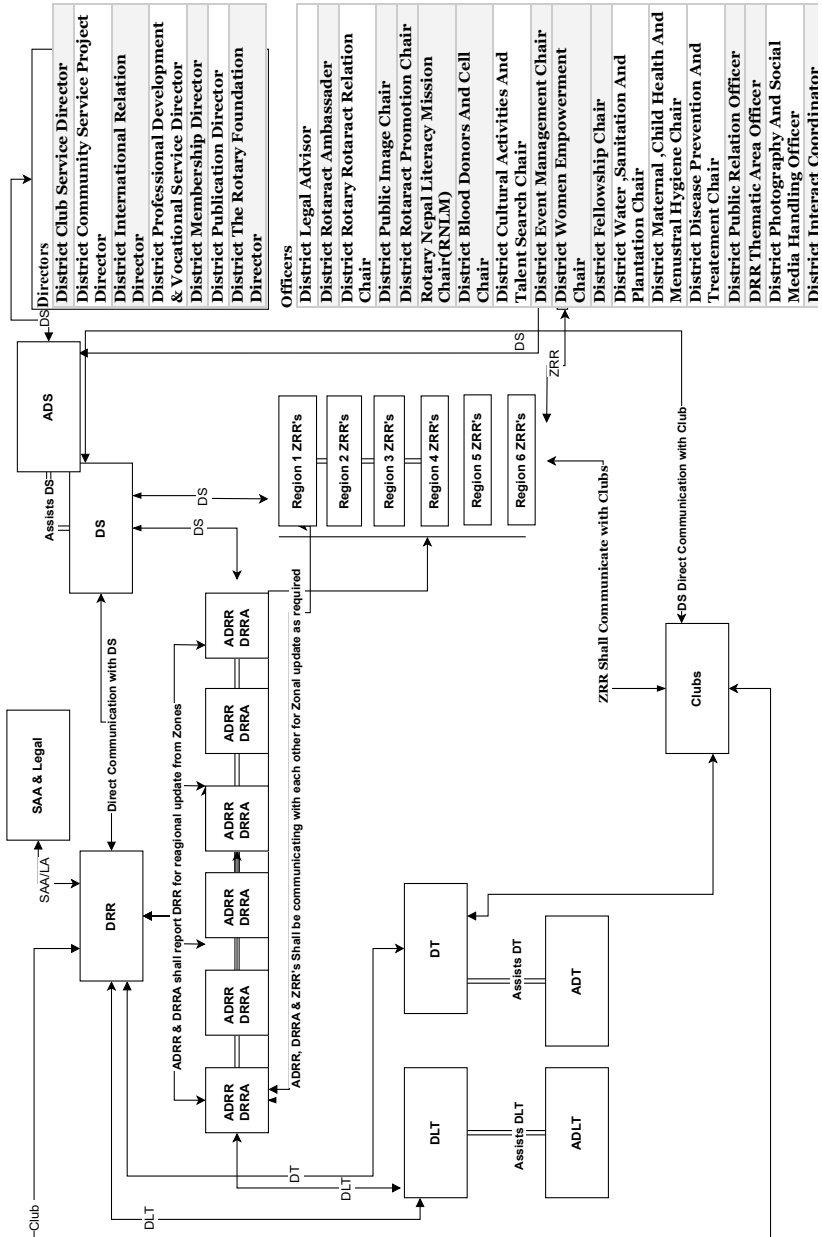
Increase Our Ability to Adapt

Goal	Description
Strategic plan*	Does your club have an up-to-date strategic plan?
Online presence	Does your club's online presence accurately reflect its current activities?
Update website and social media	During the Rotary year, how many times per month will your club's website or social media accounts be updated?
Review club bylaws	Do your club bylaws reflect your members and other participants needs?

*Priority goals are particularly effective ways to strengthen your club and help Rotary create lasting change.

Questions? Read responses to [frequently asked questions](#) for more information.

COMMUNICATION CHANNEL OF DISTRICT 3292 RY 2025-26



HOW TO START A ROTARACT CLUB?

Getting involved in Rotaract can be a fun, impactful, and transformational experience for more than just young leaders in your community — it will inspire and engage your Rotary club members, too!

1

Familiarize yourself on all things Rotaract. A great place to start is by reading the Rotaract Handbook. Deepen your knowledge with the Policy Related to Rotaract

2

Gather a team. Bring together a group of Rotarians and community members committed to supporting your new Rotaract club

3

Know your audience. Assess the makeup of your community and determine if you will start a university or community-based Rotaract club. Rotary's Engaging Younger Professionals Toolkit helps clubs understand this demographic, create a vibrant club culture, and communicate Rotary's value.

4

Strategize to attract your audience. Determine a target audience and identify the locations and opportunities to promote the formation of a new Rotaract club. Schedule a kickoff event that will appeal most to your target audience to introduce potential members to Rotaract, such as a happy hour, service project, info session, or your own creative invention

5

Create and share promotion materials. Solidify your value proposition and clearly articulate benefits of joining your Rotaract club in promotional materials. Use Rotary's Brand Center to create digital and print resources and share Rotaract videos on social media

6

Host your kickoff event. Engage all attendees and talk to them about why they came and how they are interested in changing their community or growing as a leader—make sure to get their contact information.

7

Follow up with attendees. Personally invite them to the first pre Rotaract club meeting for preparation and orientation Program.

8

Support the first few months of Rotaract club meetings. Your team should assist in the early stages of the Rotaract club by helping set up the club administration. Advise on adopting the Standard Rotaract Club Constitution and Recommended Bylaws, organizing officer elections, selecting meeting locations, and arranging an initial service project.

9

Certify the club. Submit the Rotaract certification form. Rotary International officially recognize that your Rotary/Rotaract club will be sponsoring a new Rotaract club. Rotaract clubs will begin paying dues to Rotary International 1 July 2025. The annual dues will be \$5 per member for university-based clubs and \$8 per member for community-based clubs.

Stay connected. Plan to regularly attend the Rotaract club's meetings and events and invite the Rotaract club to collaborate with your Rotary club in your activities and events. Share the success of your Rotaract club with Rotary International at rotaract@rotary.org.

ROTARACT CLUBS CHARTERED PRESENTATION CEREMONY PROCEDURE

1. Registration and Fellowship Gathering at the venue.
2. MC Calls Dignitaries to the Dais:
 - Parent Rotary Club President
 - District Rotaract Committee Chair
 - Chartered Club President
 - Guest of Honour
 - Chartered Club Secretary
 - Other Guests (if any)
3. Felicitation of Dignitaries (optional)..
4. Meeting Called to Order by the Rotary President, followed by the National Anthem.
5. Welcome Address by the Rotary Youth Service Chair or Chartered Club Secretary..
6. Introduction of the Chartered President.
7. Rotaract Membership Oath to the Chartered President.
8. Presidential Oath to the Chartered President, Collaring of the Charter President, and Handover of Charter Certificate and gong gavel by the Rotary Club President.
9. Acceptance Speech by the Charter President.
10. Introduction of Club Members and Membership Oath for all, conducted by a Rotary Youth Service Chair, DRCC, or other Rotary/Rotaract District officials.
11. Board of Directors (BOD) Announcement by the Chartered President, followed by the Oath for all BODs.
12. Lapel Pins Presentation to Club Members by the Chartered President and other guests.
13. Handover of Constitution, By-laws, and Statement of Policy by the Chartered President and other guests.
14. Group Photo Shoot with Dignitaries (optional).
15. RAC Member's Performance (optional).
16. Addresses by Dignitaries:
 - Guest of Honour
 - Rotary Club President
 - Distinguished Guest
 - Chief Guest
17. Cake Cutting (optional).
18. Presenting Tokens of Appreciation to Dignitaries by the Chartered President (optional).
19. Toast Proposal for the Good Health and Wellbeing of the Honorable President of Nepal and the People of Nepal.
20. Toast Proposal for the Good Health and Wellbeing of the RI President and first lady
20. Vote of Thanks.
21. Sargent at Arms Report of the Ceremony Meeting.
22. Adjournment of the Meeting by the Chartered President, followed by Refreshments.

*Note: In the case of Rotaract sponsoring and self-sponsoring Rotaract clubs, the roles typically played by the Parent Rotary Club President mentioned in the program will be assumed by the respective Rotary and Rotaract district officials, such as the District Governor (DG), Assistant Governor (AG), District Rotaract Representative (DRR), Assistant District Rotaract Representative (ADRR), and other district-level representatives. These officials will take on the responsibilities and tasks associated with the Parent Rotary Club President's role, including collaring the charter President, handing over the charter certificate, and other relevant duties during the charter presentation.

INSTALLATION PROCEDURE

- MC announces the beginning of the Installation/meeting.
- MC calls dignitaries to the dais
 - Outgoing President,
 - Chief Guest (Rotary President or who you identify)
 - District Rotaract Representative/ District Officer
 - Incoming President
 - Guest of Honour
- Acknowledge guest district committee members, attendee presidents of other clubs.
- Fecilation to dignitaries.
- National anthem.
- Formal inauguration by the chief guest, joined by the dignitaries on the dais.
- Welcome speech by the event coordinator, past president, or outgoing vice president.
- Welcome performance (if any, not compulsory).
- Floor provided to the outgoing president for the yearly club report (summary of major activities throughout the year) by the Outgoing President or Secretary.
- Continued by the outgoing president's recognition of the board members and other special recognition (if any).
- The incoming president is introduced to the audience.
- Incoming president takes oath (administered by the Rotary President).
- Acceptance speech by the incoming president.
- The outgoing and incoming presidents come to the centre of the stage, and the outgoing president symbolically hands over the office (Charter Certificate, Collar, Gong, and Gavel).
- The incoming and outgoing presidents interchange their places on the dais.
- Installation meeting called to order by the president.
- 15 Sec. Silent invocation
- Incoming board members take oath (administered by the new president).
- Club pin, ID cards, and appointment letters given to new board members.
- Induction of new members (by the DRR/ZRR).
- Souvenir/website release (optional).
- Remarks by DRR, DRCC, Rotary President, and Guest of Honour.
- Introduction of the Chief Guest by the President.
- Remarks by the Chief Guest.
- Acknowledgment of the IPP by the president.
- Distribution of tokens of love to guests by president.
- Vote of thanks by the Vice-President.
- Club installation meeting report by the Sergeant-at-Arms.
- Toast proposal by the outgoing president. Toast Proposal for the Good Health and Wellbeing of the Honourable President of Nepal and the People of Nepal.
- Toast proposal by the president. Toast Proposal for the Good Health and Wellbeing of the RI president and His First lady.
- Meeting adjourned by the president., followed by Refreshments.

MINIMUM STANDARDS FOR AN EFFECTIVE ROTARACT CLUB

Introduction: The Rotaract District Committee has established minimum standards that serve as the bedrock for successful Rotaract clubs. These standards encompass critical areas such as financial responsibilities, goal setting, meeting conduct, service projects, compliance with guidelines, membership updates, and conflict resolution. By adhering to these standards, a Rotaract club demonstrates its unwavering commitment to Rotary principles and assumes its responsibility as a reputable Rotaract entity.

Key Minimum Standards for an Effective Rotaract Club:

1. **Timely Payment of Rotaract Dues:** Punctual payment of Rotaract dues is paramount, ensuring the club's continuous good standing and access to valuable resources. By demonstrating financial responsibility, the club exhibits its commitment to sustaining its operations and utilizing the support provided by Rotary International and the Rotaract District.
2. **Setting Realistic Goals and Continuous Effort:** Establishing pragmatic goals grants the club a clear sense of purpose and direction. By diligently working towards these goals, the club enhances its ability to meticulously plan and execute activities, fostering efficiency and growth.
3. **Regular and Diverse Meeting Conduct:** Maintaining a routine cadence of meetings, encompassing regular club meetings, board meetings, committee meetings, and informal gatherings, facilitates effective communication, collaboration, and informed decision-making. These gatherings foster an engaged membership, creating an atmosphere conducive to productive dialogue and active participation.
4. **Implementation of Service Projects Addressing Community Needs:** Rotaract clubs are renowned for their unwavering dedication to service. By strategically planning and executing service projects that address local and international community needs, clubs tangibly contribute to Rotary's mission of service above self. Simultaneously, these endeavors embody the spirit of Rotaract fellowship through impactful service.
5. **Adherence to Rotaract Governing Documents and Guidelines:** Maintaining unwavering compliance with the Rotaract Constitution, Statement of Policy, and Rotaract District Guidelines ensures the club's operations align with the core principles and values established by Rotary International and the Rotaract District. This commitment fosters transparency, consistency, and ethical conduct within the club's activities.
6. **Timely Updating of Club Membership and Officer Information:** Ensuring accurate and up-to-date membership and officer information on designated platforms, such as www.rotary.org and www.rotaract3292.org, facilitates seamless communication and coordination between the club, the district, and Rotary International. It also enables clubs to access relevant resources, opportunities, and networking avenues that can further enhance their effectiveness.

ROLES & RESPONSIBILITIES

Roles of the Rotaract Club's Board of Directors and General Members

Introduction: The Board of Directors and general members of a Rotaract club play crucial roles in the organization's success. This article focuses on the roles of board members, highlighting their responsibilities as decision-makers, evaluators, implementers, and advisors. By understanding and fulfilling these roles, board members contribute to shaping the organization's direction, ensuring effective execution, and providing valuable guidance. General members also have important responsibilities in actively participating, supporting initiatives, and fulfilling financial obligations. Together, the Board of Directors and general members work towards the club's goals and objectives.

Roles of the Rotaract Club's Board of Directors:

- **Decision-Maker and Evaluator:** Board members serve as decision-makers, responsible for making critical choices that guide the organization's overall direction and strategy. They carefully evaluate options, considering the organization's mission, objectives, and values. Key decision-making areas include financial planning, budgeting, resource allocation, and major initiatives. Through thoughtful analysis and informed decision-making, board members enable the organization to adapt and thrive.
- **Implementer:** Board members actively participate in implementing decisions made at the board level. They collaborate with the executive team, senior management, and stakeholders to ensure the successful execution of strategic plans and initiatives. By providing oversight and guidance, board members contribute to the effective implementation of decisions and help translate them into tangible outcomes.
- **Advisor:** In their advisory role, board members bring valuable insights, expertise, and guidance to the organization's executive team. They provide an external perspective that complements internal viewpoints, offering constructive feedback in strategic discussions, problem-solving, and risk management. Their advisory role fosters a culture of continuous improvement and helps the organization navigate complex challenges.

Responsibilities of General Members:

- **Active Participation:** General members engage in club activities, meetings, and events, contributing their time, skills, and resources.
- **Service Project Involvement:** General members actively participate in service projects, volunteering their efforts to make a positive impact in the community.

- **Support Club Initiatives:** General members support club initiatives and events, promoting them within their networks and encouraging fellow members to get involved.
- **Attend Educational Programs and Workshops:** General members take advantage of educational opportunities offered by the club or Rotaract district to enhance their personal and professional development.
- **Fulfill Financial Obligations:** General members fulfill their financial obligations by paying membership dues on time and actively participating in fundraising efforts.
- **Effective Communication:** General members maintain open and constructive communication with board members and fellow members, providing feedback and suggestions to contribute to the club's growth and improvement.

Conclusion: Board members and general members both play significant roles in the success of a Rotaract club. The Board of Directors serves as decision-makers, evaluators, implementers, and advisors, shaping the organization's direction and providing valuable guidance. General members actively participate, support club initiatives, fulfill financial obligations, and maintain effective communication. By embracing their roles and working together, board members and general members contribute to the long-term success and sustainability of the Rotaract club.

Responsibilities of the Rotaract Club's Board of Directors and General Members

Introduction: In a Rotaract club, both the Board of Directors and general members play integral roles in the club's success. The Board of Directors is responsible for governance and management, while general members actively participate and support the club's initiatives. This article outlines the key responsibilities of the Board of Directors and general members, emphasizing their roles in achieving the club's goals and objectives and clarifying the financial liability of the club.

Responsibilities of the Rotaract Club's Board of Directors:

1. **Guidance and Supervision:** Provide guidance and supervision to club officers and committee members, ensuring alignment with the club's goals and objectives.
2. **Financial Oversight:** Review financial reports, approve expenditures, and ensure fiscal responsibility. The Board of Directors holds primary responsibility for the club's financial liability.
3. **Membership Evaluation:** Assess prospective members based on club criteria and guidelines, making final decisions on membership.
4. **Policy Review and Revision:** Review existing club policies, assess their effectiveness, and revise when necessary to align with Rotary guidelines.
5. **Club Vitality and Engagement:** Explore ways to enhance the club's vibrancy, engage members, and create a welcoming and inclusive environment.

6. **Goal Setting:** Collaborate with club members to assess community needs and establish club goals that align with Rotary's mission.

Responsibilities of General Members:

1. **Active Participation:** Actively participate in club activities, meetings, and events, contributing to the club's overall success.
2. **Service Project Involvement:** Contribute time, skills, and resources to service projects and initiatives organized by the club.
3. **Support Club Initiatives:** Support club initiatives and events by actively participating and encouraging fellow members to get involved.
4. **Attend Educational Programs and Workshops:** Take advantage of educational opportunities offered by the club or Rotaract district.
5. **Fulfill Financial Obligations:** Pay membership dues on time and actively participate in fundraising efforts. General members are financially liable for their individual membership dues.
6. **Effective Communication:** Maintain open and constructive communication with club officers and fellow members.
7. **Represent the Club Ethos:** Uphold the club's values, ethics, and reputation in all interactions.

Financial Liability: The Board of Directors holds the primary responsibility for the club's financial liability, ensuring that the club operates within its means and in adherence to financial regulations. General members are individually liable for their membership dues and any financial commitments they voluntarily undertake, such as fundraising pledges or event participation fees. It is important for both the Board of Directors and general members to fulfill their financial obligations promptly to ensure the club's financial stability and sustainability.

Conclusion: The Board of Directors and general members each have specific responsibilities that contribute to the success of a Rotaract club. The Board of Directors provides guidance, financial oversight, membership evaluation, policy review, and goal setting, including primary responsibility for the club's financial liability. General members actively participate, engage in service projects, support club initiatives, attend educational programs, fulfill financial obligations, communicate effectively, and represent the club's ethos. By fulfilling their respective responsibilities, the Board of Directors and general members work together to create a thriving Rotaract club that makes a positive impact in the community while maintaining financial accountability.

financial liability. General members actively participate, engage in service projects, support club initiatives, attend educational programs, fulfill financial obligations, communicate effectively, and represent the club's ethos. By fulfilling their respective responsibilities, the Board of Directors and general members work together to create a thriving Rotaract club that makes a positive impact in the community while maintaining financial accountability.

ROTARACT MEETINGS

TYPES OF MEETINGS IN ROTARACT

In a Rotaract club, meetings serve as essential platforms for effective communication, decision-making, and coordination among members. Here are the various types of meetings commonly held in a Rotaract club:

1. **General Meeting:** General meetings are regularly scheduled gatherings that invite all members to attend. These meetings provide an opportunity for members to discuss club activities, receive updates, participate in programs, and foster fellowship. Structured agendas and formal conduct typically characterize general meetings.
2. **Installation Meeting:** The Installation Meeting is a special event held to inaugurate and install new club officers for the upcoming term. Usually occurring at the end of the Rotary year, this meeting marks the transition of leadership. It serves as an important occasion where outgoing officers pass on their roles and responsibilities to the incoming officers.
3. **Club Assembly:** Club Assemblies are specifically designed meetings to discuss and plan for the club's future activities and goals. These gatherings encourage members to contribute ideas, offer suggestions, and provide feedback on various club matters. Club Assemblies involve reviewing past performance, setting objectives, and developing action plans for the club's projects and initiatives.
4. **Board Meeting:** Board meetings are regular meetings of the club's Board of Directors. Comprised of the club's officers and committee chairs, the board focuses on governance, decision-making, and overseeing the club's overall functioning. During these meetings, board members discuss and make decisions regarding club policies, finances, committee reports, and other operational matters.
5. **Committee Meetings:** Committee meetings are conducted by various committees within the club, such as the Club Service Committee, Community Service Committee, and International Service Committee. Chaired by respective committee chairs, these meetings facilitate discussions on specific projects, initiatives, and responsibilities assigned to each committee. Committee members collaborate, plan, and coordinate their activities during these meetings.
6. **Special Meetings:** Special meetings are organized when specific matters require immediate attention or decision-making. These meetings are not part of the regularly scheduled general or board meetings. Special meetings may be called for urgent discussions, project planning, conflict resolution, or addressing other significant club-related issues. The format and structure of these meetings may be more flexible and informal compared to other types of meetings.

GENERAL MEETING

A general meeting in the context of a Rotaract Club is a regularly scheduled

gathering that brings together club members and guests to discuss club-related matters, share information, and engage in various activities. These meetings serve as a platform for fostering fellowship, exchanging ideas, and planning for future initiatives. In most Rotaract Clubs, it is common to hold two general meetings per month, resulting in a total of 24 meetings in a year.

During the introduction of a general meeting, the secretary takes the lead in sharing essential meeting information. They welcome all attendees, including guests and club members, and provide details about the specific meeting being held, such as the meeting number or date. The secretary's introduction sets a positive and inclusive tone, ensuring that everyone feels valued and involved right from the start. It also allows for a smooth transition into the rest of the meeting agenda.

Following the secretary's introduction, other key roles within the club, such as the president and sergeant-at-arms, may make their own announcements or provide additional information as necessary. Once the introductions are complete, the president officially calls the meeting to order, signifying the formal start of the gathering and the beginning of the planned agenda. This helps maintain structure and focus throughout the meeting.

Overall, the general meetings play a vital role in the functioning of a Rotaract Club. They provide opportunities for members to connect, collaborate, and stay updated on club activities and projects. These gatherings foster a sense of community, promote service initiatives, and encourage personal development among club members. With a total of 24 meetings in a year, Rotaract Clubs have ample opportunities to engage in meaningful discussions, exchange ideas, and plan for impactful initiatives.

PRE-MEETING (BEFORE THE MEETING)

Before a Rotaract club meeting, various club members have specific responsibilities and activities to ensure a smooth and organized gathering:

President:

- Collaborate with the secretary to set the meeting agendas at least a week in advance.

Secretary:

- Send the agendas to all club members one week prior to the meeting.
- Circulate the minutes of the previous meeting to all members.
- Finalize the agendas 2-3 days before the meeting and share them with the members.
- Inform the Sergeant-at-Arms and Club Administration Chair about any additional logistics arrangements needed.

Treasurer:

- Prepare financial reports at least 2-3 days before the meeting and share them with the president for review.

Club Administration Chair:

- Confirm the attendance of any guests or speakers scheduled for the meeting.

Chairs:

- Prepare project reports, if applicable, and share them with the president at least 2-3 days before the meeting.

Members:

- Read the minutes of the previous meeting and provide any necessary amendments.
- Review the agendas for the upcoming meeting and conduct any necessary study or research.

By fulfilling these pre-meeting activities, the Rotaract club ensures that necessary preparations are made, information is shared, and members are adequately prepared for productive discussions during the meeting. It promotes effective communication, engagement, and decision-making among club members.

ON THE MEETING DAY

On the meeting day of a Rotaract club meeting, club members have specific activities and responsibilities:

President, Secretary, Club Administration Chair, and Sergeant-at-Arms:

- Arrive at the meeting venue at least one hour prior to the meeting.
- Review and finalize the agendas, ensuring all necessary items are included.
- Discuss the sequence of events and details of the meeting.
- Make any last-minute preparations and clarifications.

Sergeant-at-Arms:

- Set up the meeting room, including arranging the club banner, gavel and gong, and President's Collar.
- Keep track of members' attendance and note the meeting time.
- Collect the sunshine fund and any penalties.
- Update the President on the time and any updates.

All other members:

- Arrive at the meeting venue at least 30 minutes prior to engage in fellowship.

Club Administration Chair:

- Welcome and accompany any guests attending the meeting.

By following these activities and responsibilities, the club ensures a well-prepared and welcoming environment for all attendees. It allows for smooth coordination and execution of the meeting agenda, contributing to an effective and enjoyable meeting experience.

GENERAL MEETING PROCEDURE

1. The secretary shares meeting information and welcomes guests and members to Meeting Number [Specify the Meeting Number].
2. The secretary requests the sergeant-at-arms to collar the president, and the sergeant-at-arms makes an announcement about decorum and mentions the duration of the meeting.
3. The meeting is called to order by the president.
4. A moment of silence is observed for 15 seconds for world peace and understanding.
5. The Rotaract members and guests are welcomed by President Rtr [President's Name] and asked to introduce themselves.

6. Happy moments are shared.
7. Information is shared, including updates on District events and events of various clubs and organizations.
8. Minutes of the previous meeting are read and approved.
9. Directors report on the previous activities of each avenue.
10. The president requests the secretary to read out the meeting agendas.
11. The floor is passed to the president to discuss the meeting agendas.
12. The floor is given to the guest speaker.
13. The floor is given to visiting Rotaractors.
14. A vote of thanks is given by Rtr [Rtr's Name].
15. The sergeant-at-arms makes announcements, including the following information:
 - Meeting Date
 - Venue
 - Meeting Duration (Hours: Minutes)
 - Number of Members
 - Number of Rotarians
 - Number of Guests
 - Number of Visiting Rotaractors
 - Sunshine Fund Collection
 - Special Sunshine Contribution by
16. The secretary makes additional announcements regarding upcoming events and meetings.
17. The president adjourns the meeting.

Note: The club can add in-house speaking quizzes, classification talks, or any other additional activities during the meeting as desired.

Rotaract Club BoD Meeting and Standards

A Rotaract Club Board of Directors (BoD) meeting is a crucial gathering where elected officers and key members of a Rotaract club come together to discuss and make decisions regarding the club's operations, projects, and overall direction. This meeting serves as a platform for effective communication, planning, and decision-making among club leaders. In Rotaract, it is recommended to hold 12 BoD meetings, one each month, to ensure regular and consistent engagement.

The format of a Rotaract Club BoD meeting typically follows the following standard arrangement:

1. Call to Order: The meeting is officially called to order by the President or a designated officer, setting the tone for the discussion and decision-making process.
2. Roll Call: The Secretary or a designated officer takes attendance, recording the presence of each Board member. This ensures that all members are present and engaged in the meeting.
3. District and Rotary International Updates: Information and updates from the District Rotaract Representative (DRR) or District Rotaract Committee are shared. This keeps the club connected to the larger Rotaract community and provides valuable insights and updates.
4. Approval of Minutes: The minutes from the previous BoD meeting are reviewed and approved. This ensures that accurate records are maintained and serves as a reference for future discussions.
5. Officer Reports: Each officer presents a report on their respective area of responsibility,

providing updates on their activities, progress, challenges, and upcoming plans. This allows for transparency and accountability among the club's leaders.

6. **Committee Updates:** Committee chairs or designated representatives provide updates on the progress and activities of their committees. This ensures that all committee work is aligned with the club's goals and fosters collaboration among committee members.
7. **BoD Meeting Agenda Discussion:** The agenda items for the meeting are discussed, providing an opportunity for thorough deliberation and decision-making. This is a crucial part of the BoD meeting as it sets the direction for the club and facilitates important decision-making processes.
8. **Open Forum:** An allocated time for Board members to discuss any other business, concerns, or suggestions not covered in the agenda. This allows for open and constructive discussions, encouraging diverse perspectives and ideas.
9. **Upcoming Deadlines and Reminders:** Important dates, deadlines, and reminders are shared to keep Board members informed and on track. This ensures that everyone is aware of upcoming events and responsibilities.
10. **Adjournment:** The meeting is officially adjourned by the President or a designated officer, concluding the discussions and decisions made during the BoD meeting.

The BoD meeting plays a vital role in fostering collaboration, informed decision-making, and effective management of the Rotaract club. It provides a platform for evaluating progress, addressing challenges, and strategizing for the club's success and impact in the community. By adhering to this standard format, club leaders can ensure that discussions are structured, all necessary updates are shared, and decisions are made in a systematic manner, ultimately contributing to the growth and positive impact of the Rotaract club.

COMMITTEE MEETINGS

Committees play a vital role in the efficient functioning of Rotaract clubs, contributing to their overall effectiveness. Rotaractors appointed to committees by the president bring diverse skills and perspectives, aligning the club's activities with its vision and goals. Through distributed leadership, committees distribute responsibilities among members, allowing them to lead their respective committees and contribute to the club's success.

Committee meetings are crucial for planning and executing projects and events. These meetings provide a platform for members to discuss ideas, set goals, allocate tasks, and coordinate efforts to achieve club objectives. Regular committee meetings maintain momentum, ensure effective communication, and foster collaboration among members.

It is advisable to hold committee meetings before the club assembly to plan upcoming activities and projects. This allows members to review progress, address challenges, and propose new initiatives. Aligning committee plans with the club's overall agenda promotes cohesion and maximizes impact.

During committee meetings, the committee chair acts as the meeting facilitator. They lead the discussions, address all agenda items, and ensure a focused and productive meeting. The committee chair plays a crucial role in fostering a collaborative and efficient committee environment.

By actively involving Rotaractors in committees and conducting effective committee meetings, clubs can leverage the collective talents and efforts of their members, leading to greater success in achieving the club's vision and goals.

GENERAL MEETING MINUTE SAMPLE

ROTARACT CLUB OF

MINUTES OF THE

GENERAL MEETING

The Rotaract Club of held its regular meeting on 1st July 2023, 08:00 A.M. onwards under the chairmanship of Presidentat

Members:

S.No.	Name	Designation	Signature
1.		President	
2.		Vice President	
3.		Secretary	
4.		Treasurer	
5.		Club Service Committee Chair	
6.		Service Project Chair	
7.		International Relation Chair	
8.		Professional Development Chair	
9.		Sergeant at Arms	
10.		Member	

Guests:

S.No.	Name	Designation
1.		
2.		

Under the guidance of the president, the secretary had prepared an advance memorandum for this meeting. Those items, along with others initiated during this meeting, constituted the agenda of the meeting.

The previous meeting minute is passed from this General Meeting.

Agendas:

1. Confirmation of previous minute.
2. Regarding Board Decisions

Decisions:

1. The agendas are discussed on the floor and the decisions are made and the records are maintained accordingly.

Adjournment:

The club Secretary read out the decisions of the meeting, SAA announces the meeting statics and President adjourn the meeting.

GOODWILL VISIT

A Rotaract Club goodwill visit typically involves a minimum of five members from one Rotaract Club visiting another club's meeting. This number ensures that there is a sufficient representation of the visiting club to actively engage in discussions, participate in activities, and contribute to the overall exchange of ideas and experiences. The presence of at least five members also allows for a more meaningful interaction and collaboration between the visiting and host clubs during the visit.

What we do in goodwill visit

1. **Purpose:** Foster stronger relationships, collaboration, and international understanding.
2. **Activities:** Attend host club's meeting, exchange ideas, and share upcoming projects.
3. **Joint Project Planning:** Collaborate on impactful initiatives, leveraging strengths.
4. **Public Relations and Fellowship:** Enhance club relations, foster international goodwill.
5. **Project Ideas and Planning:** Exchange successful projects, adapt for community needs.
6. **Logistics and Communication:** Arrange accommodation, transportation, maintain regular communication.
7. **Goal:** Strengthen bonds, promote understanding, execute impactful projects.
8. **Souvenir Exchange:** In some cases, a Rotaract Club goodwill visit may conclude with the exchange of club pins, flags, or other souvenirs. While this exchange is not compulsory, it can serve as a symbolic gesture of friendship and a tangible reminder of the visit. It further strengthens the connection and serves as a keepsake for the participating clubs.

CLUB ASSEMBLY

In Rotaract, we recommend and focus at least two crucial club assemblies throughout the year. The first assembly takes place in June/July and serves as both the closing assembly for the previous Rotary year and the planning assembly for the upcoming President and Board of Directors (BOD). If the assembly occurs in June, it is chaired by the outgoing President, while if it takes place in July, the newly elected club President chairs the assembly.

During the closing assembly, the outgoing President reflects on their tenure, highlighting accomplishments and addressing any challenges faced. They provide the incoming President and their Board with an opportunity to plan and create a calendar for the upcoming year. This ensures a smooth transition and sets a clear direction for the new leadership.

Similarly, if the new President chairs the assembly in July, the Immediate Past President is given the floor to review their tenure, sharing valuable insights and experiences. Following this, the new President takes charge and starts planning for the new Rotary year.

The planning process during these assemblies focuses on several key areas:

- 1. Financial Planning:** This involves a comprehensive review of dues, fundraising strategies, fund management, and the development of a strategic financial plan for the club.
- 2. Programme Planning:** Evaluating the success of previous programs and projects, brainstorming new ideas, and outlining a comprehensive program plan aligned with the club's goals and community needs.
- 3. Guideline Amendment:** Reviewing and updating the club's guidelines to ensure they reflect the club's vision, adapt to changing circumstances, and provide a framework for effective operations.
- 4. All Avenue Planning:** Collaboratively planning activities and initiatives across all club avenues, such as community service, professional development, international service, and more. Setting objectives and defining strategies for each avenue to maximize their impact.

In addition to the June/July assembly, another club assembly takes place in January. During this assembly, the club reviews the progress made in the past

six months, analyzing achievements and identifying areas for improvement. This provides an opportunity to reassess goals, make necessary adjustments, and plan for the upcoming six months to ensure continued growth and success.

These club assemblies play a crucial role in the Rotaract club's functioning. They provide a platform for reflection, evaluation, and strategic planning, enabling clubs to adapt, grow, and serve their communities effectively. By focusing on financial planning, program development, guideline amendments, and all avenue planning, clubs can chart a successful course for both the short-term and long-term, making a lasting impact in the world.

I hope this enhanced paragraph effectively captures the significance of the club assemblies in Rotaract and their role in planning, transition, and continuous improvement within the club.

Club Assembly Procedure

1. Welcome and Introduction and Starting:

- The President or a designated officer opens the club assembly, warmly welcoming all attendees and officially calling the meeting to order.

2. Review of Club Goals and Objectives:

- The President or a club officer provides a comprehensive overview of the club's goals, objectives, and vision for the current term or year.
- This review serves as a reminder and reinforcement of the club's mission and purpose.

3. Officer/Committee Reports Presentation and Analysis:

- Each club officer presents a detailed report on their respective areas of responsibility, highlighting accomplishments, challenges, and upcoming plans.
- Reports may include updates from the President, Vice President, Secretary, Treasurer, Directors, Chair
- The reports are analyzed and discussed, allowing for feedback, clarification, and suggestions from the members.

4. Fundraising and Financial Planning:

- The club's financial status, including income, expenses, and budget updates, is presented to the members.
- Membership dues analysis is conducted, ensuring transparency and accountability.
- Discussion focuses on fundraising initiatives, exploring potential sponsorship opportunities, and developing a financial plan for future projects.

5. Guideline Amendment:

- The club's guidelines, bylaws, or constitution are reviewed and discussed.
 - Proposals for necessary amendments or revisions are presented and debated, considering the club's current needs and objectives.
 - Members provide input and suggestions for improving and updating the club's governing documents.
6. Club Project Planning:
- A dedicated session is allocated to planning and brainstorming upcoming club projects.
 - Members collectively identify project ideas, set goals and objectives, allocate resources, and form project committees or teams.
 - The focus is on creating a comprehensive plan that encompasses various avenues and aligns with the club's mission and community needs.
7. Open Forum:
- An open forum is provided for members to address any other topics, concerns, or suggestions not covered in the previous agenda items.
 - Discussions can include pressing issues, challenges, or matters of importance to the club, allowing for a comprehensive exchange of ideas.
8. Action Items and Next Steps – Calendar Planning:
- Clear identification and assignment of tasks resulting from the discussions and decisions made during the club assembly.
 - Responsibilities, deadlines, and follow-up actions are clarified, ensuring effective implementation of plans.
 - A calendar is set, outlining important dates, milestones, and deadlines for the club's activities and projects.
9. Secretarial Announcement:
- Sharing of important dates, upcoming events, and projects to keep members informed and engaged.
 - Reminders of member responsibilities and active participation in club activities are emphasized.
10. Closing Remarks and Adjournment:
- The President or designated officer delivers closing remarks, expressing appreciation for members' active participation and contributions.
 - The club assembly is officially adjourned, concluding the productive and collaborative meeting.

*Note: The specific format and order of items on the agenda may vary based on the club's preferences, needs, and the nature of discussions. The above format serves as a general guideline to conduct a Rotaract Club Assembly, incorporating important information and facilitating effective planning and decision-making.

PLANNING SHEET/PLAN OF ACTION (REFERENCE)

S.N.	Date	Project	Objective	Estimated Budget/ Resourcesrequired	Responsible Committee	Other Organizations involved

CALENDAR PLAN (REFERENCE)

Planning Sheet (Reference)

Month		Club Service	Community Service	Professional Development	International Service	Finance	Zonal Activities	District Event
July	Week 1	GM 1						District Assembly
	Week 2	BM 1						
	Week 3	GM 2						
	Week 4	Installation					Zonal Meeting	
Aug	Week 1							
	Week 2							
	Week 3							
	Week 4						Zonal Meeting	
Sept	Week 1							
	Week 2							
	Week 3							
	Week 4						Zonal Meeting	
Oct	Week 1							
	Week 2							
	Week 3							
	Week 4						Zonal Meeting	
Nov	Week 1							
	Week 2							
	Week 3							
	Week 4						Zonal Meeting	
Dec	Week 1							
	Week 2							
	Week 3							
	Week 4						Zonal Meeting	

POST - CLUB ASSEMBLY

- The next Board Meeting will discuss on the execution of final action plans .

2. After the meeting, the President and Secretary should submit the details of the Club.
3. Club assembly minute need to be passed on next general meeting.

Assembly to the sponsoring Rotary Club, which will consist of the Action Plan of the club.

REPORTING REQUIREMENTS

1. REPORTING IN ROTARACT SOFTWARE

Update list of member and its designation (to generate ID cards)

Create Project reports in Rotaract Nepal Software for feedback, suggestions and showcasing in Rotaract Nepal website.

Post Upcoming event in Rotaract Nepal software for promotion through Rotaract Nepal Software.

Upload documents, minutes and other documentation content as resources to be shared among members

Recognition related reporting

2. REPORTING ROTARY INTERNATIONAL

Get access to Rotary International, President updates President Elect as the officer for next year.

Update members in Rotary Portal to get Rotary International ID.

Showcase your report via. Rotary Showcase

Share your ideas for crowd sourcing or partnership via. Rotary Ideas.

Apply for RI's Outstanding project awards

Update and keep track of your clubs progress for Presidential Citation

Share project reports with concerned parties to be published in various RI publications. (Eg: Rotary News, rotarynewsmagazine@gmail.com)

TWINSHIP:

In Rotaract, twinship refers to a special relationship formed between two Rotaract clubs. Twinning is a voluntary partnership established between two clubs, typically from different countries or regions. It aims to promote international understanding, foster friendship, and encourage collaboration between the clubs.

Focused Twin ship

1. Intra-District Rotaract Club Twinship: Intra-district twinship refers to a partnership formed between two or more Rotaract clubs within the same district. In this type of twinship, clubs within a specific district collaborate, exchange ideas, and work together on projects and initiatives. It allows clubs in the same geographical area to foster closer relationships, share resources, and support each other in their service activities. Intra-district twinship promotes collaboration and strengthens the Rotaract community at a local level.

2. Inter-District Rotaract Club Twinship: Inter-district twinship involves a partnership between Rotaract clubs from different districts. It goes beyond the boundaries of a single district and expands the collaborative opportunities for clubs in different geographical areas. Inter-district twinship allows clubs to share ideas, experiences, and best practices across districts. It promotes a broader sense of community, cultural exchange, and the opportunity to work on joint projects that address common challenges. This type of twinship enhances international understanding and fosters connections beyond local boundaries.

Both intra-district and inter-district twinship arrangements serve as platforms for Rotaract clubs to build stronger relationships, exchange knowledge, and collaborate on projects. These partnerships contribute to the development of impactful service initiatives, the sharing of resources, and the cultivation of a sense of global citizenship among Rotaractors.

FINDING A PARTNER

After determining the type of club that would be an appropriate match, the next step is to look for a club that meets the established criteria. Here are a few ideas for finding a partner:

- Enlist the help of your sponsoring Rotary club who may already have an existing twin club relationship with another Rotary club
- Contact your district Rotaract chair or representative for assistance
- Establishing a Relationship Careful planning and clear communication is essential to establishing a strong relationship. Like any other worthwhile project, Rotaract twin clubs take time and effort.

Ensuring that each club clearly understands its role and responsibilities in the partnership is key.

- To formalize the relationship, clubs may wish to sign a simple letter of agreement, which outlines the goals and length of the partnership. Use your creative thinking and collect innovative ideas for building your twin club relationship.

Some ideas for developing a strong relationship include the following:

- Establish a pen pal/e-mail network to correspond with twin club Rotaractors
- Undertake a any international or community service project
- Participate in a friendship exchange by arranging Rotaractor visits
- Observe a mutual day or weekend to celebrate the partnership
- Exchange project or club program ideas
- Hold a physical or web-based meeting
- Exchange handicrafts and local products



MEMORANDUM OF UNDERSTANDING

This is only a sample memorandum of understanding. You can use this as a template to draft your own. The agreement between the clubs solely depends on their mutual understanding, and the clubs can define their terms of the agreement.

This is a Memorandum of Understanding (MOU) entered into on DD/MM/YYYY
(hereinafter addressed as 'Effective Date')

BETWEEN

ROTARACT CLUB OF ABC, sponsored by Rotary Club of ABC, R.I. District 3292 (hereinafter
addressed as 'RAC ABC')

AND

ROTARACT CLUB OF XYZ, sponsored by Rotary Club of XYZ, R.I. District 3292 (hereinafter
addressed as 'RAC XYZ').

WITNESSETH

Whereas, RAC ABC wishes to form the relationship of the twin club with RAC XYZ
AND

Whereas, RAC XYZ is willing and has accepted to be the twin club of RAC ABC;
NOW THEREFORE, in consideration of the mutual covenants herein contained and other
good and valuable consideration, it is highly agreed by the parties hereto as follows;

1. Both parties mutually agreed on forming a relationship of Twin Club
and to abide by rules and regulations as per Rotary International in
good faith.
2. Both parties mutually agreed to undertake joint projects and other
necessary effort to maintain the relationship of Twin Club.
3. Both parties mutually agreed to undertake at least one joint meeting
and one community service project in a Rota Year.
4. Both parties mutually agreed to exchange project or club program
ideas.
5. Both parties mutually agreed to put each other's club name and club
emblem in all the publications made thereby.
6. This MOU shall be valid from effective date to June 30.
7. This MOU can be renewed in the mutual consent of the parties in
good faith.

Signed on <date> and maintained in 2 copies at the <venue> in presence of Rtr.
< District Committee Member> R.I. District 3292.

For RAC ABC,

Rtr.

President

Rotaract Club of ABC

For RAC XYZ,

Rtr.

President

Rotaract Club of XYZ

Observers:

Rtr.

District Committee Member

Rtr.

District Committee Member

District Rotaract Representative Visit Guidelines

District Rotaract Representative (DRR) visits to clubs are standard Rotaract procedure. DRR often interacts with Rotaract District Committee members to get club information and activities. Meeting club office bearers and general members is thus necessary as part of the DRR's operations. For that reason, a DRR visit is the ideal method to meet with Rotaractors while also providing a forum to discuss the greater Rotaract Movement. DRR visits are not intended for assessment, but rather for club members to connect with the DRR and obtain the necessary assistance and insights. The DRR Visit also serves to share district objectives and targets for the year, as well as updates on district goal attainment and how clubs may participate.

DRR visits are planned for Rota year 2025–26 from 20th September 2025 to 30th May 2026. The District Secretary will approach the clubs to request dates for the DRR Visit. The quicker the clubs undertake DRR visits, the better, as it will allow them enough time to implement the advice and prepare how they will contribute to the District Goals.

Clubs fulfilling following criteria are eligible to conduct DRR visit:

- Club in good standing
- Club which has conducted at least first club assembly

Preparation for DRR Visit:

- Coordinate with your ZRR to schedule a date for the DRR Visit
- Mandatory requirements for the meeting:
 - ❖ Your planning document (Self Assessment & Planning Document) and Club Assembly Report for the year
- All mandatory club documents must be properly maintained, including the constitution, by-laws, statement of policy, financial plans, the Rotaract Handbook, and other essential records. Clubs should also safeguard their assets, such as the gong, gavel, charter certificate, souvenirs, and other important items.
- Invite your Sponsor Club President or Youth Service Chair to the meeting

- In terms of recognition, there is not any category as Best / Outstanding DRR Visit and there is no recognition to be presented based on the DRR Visit. However, the DRR Visit can be a platform for you to resolve your queries regarding the recognition process and criteria
- In case of any confusion regarding the DRR Visit, ask your ZRR , DS or DRR for the required help.

Most importantly, DRR will devote time to reflecting on the club's intentions and activities thus far. Prepare to talk about your club's planning process and the progress it has made toward its goals. The objective of this debate is not to assess how your club has performed, but rather to identify gaps and assist in the process of reaching those goals. The DRR will also go over the district's emphasis areas and how club activities may contribute to those areas (club registration process, global/district grants, TRF contribution etc.) . The DRR Visit is not an evaluation meeting, but rather a collaborative conversation about how we can enhance our functioning and achieve our objectives!

DRR Visit Program Agenda Format

Closed Meeting with President, Secretary, Treasurer and President Elect

DRR and District officials will review the club planning and goal-setting process with club leaders at the closed meeting. District officials will also evaluate the club assembly paper to ensure that the planning process and goals are aligned. District officials will also meet with Club leaders to discuss the plan vs. progress of club plans and objectives, as well as assist in the evaluation of club goals. District officials will also look to see if the Club has revised its bylaws and kept its Constitution and other papers up to date. This discussion will also go through how the club has kept track of its documents, assets, and possessions.

After the session with club leaders, DRR will participate in regular general meeting of respective Rotaract Club and interact with club members regarding different club activities and projects.

- Club Directors/ Committee chairs share about the different projects/activities under one's avenue/committee and how those activities have contributed to the achievement of club goals
- District officials may enquire with club members about certain fundamental club practices and administrative processes.

- District Officials shall provide feedback and suggestions regarding club activities and projects, also on possible collaborations and upscaling of projects and how they can be improvised so that the activities contribute more towards club goals
- District Officials also give suggestions regarding the reporting of different projects/activities under various categories and also suggest on applying for different possible RI award categories
- DRR and district officials will share on the district's focus areas and goals and the progress made so far, while also elaborating on how clubs can support the district in achieving the goals
- District Officials also share about various RI programs and opportunities that Rotaract Clubs and Rotaractors can benefit from (Scholarship and fellowship)
- District Officials also share about different (upcoming) Rotaract District events and international events that Rotaractors can participate in
- Concluding remarks from all Officials present
- The DRR visit should be a two-way evaluation and reflection process between club members and district officials concerning both the club and the district!

DRR Visit Schedule

Duration	Activities
15 minutes	• Closed session with President, Secretary, Treasurer and President Elect, Rotary Club President or Youth Service Chair Checklist for Closed Session Club belongings • Club documents
60 minutes	Club General Meeting • Collaring President and DRR • Meeting call to order by President • Regular proceeding of Club meeting • 40 minutes for DRR and District Officials to address the club meeting and Q&A • Closing the Meeting • Fellowship with members

- In Rotary Year 2025–26, DRR visits will commence in September and conclude by the end of May. Prior to the DRR visit, a ZRR visit must be conducted.
- During the ZRR visit, please ensure to invite the ADRR and the DRR Aide.

Club Excellence Recognition 2025–26

The Club Excellence Recognition program is designed not only to honor clubs but also to guide them in becoming vibrant, effective, and well-rounded Rotaract clubs. It provides a comprehensive framework to evaluate and inspire sustained engagement and impactful service. Beyond simple acknowledgment, this program reflects the essential standards and best practices that clubs must uphold, aligned with Rotary International's core values and the foundational principles of Rotaract.

The criteria cover key areas such as administrative duties, membership growth, project implementation, Rotary focus areas, and collaborative initiatives. This structured, point-based assessment ensures clubs consistently demonstrate strong governance, meaningful community service, and active participation within the district—fostering a culture of excellence and leadership.

Below are the Club Excellence Recognition standards for this year.

	Task and duties	Total Points
A	ADMINISTRATION	
1	Submission of Club Self-Assessment and Planning Document with in Deadline	10
2	Update your Goal Mission in Rotary Central at My Rotary	2
3	President Elect Finalized with in Dedline for RY 2026–27	2
4	At least Two Club Assembly	2
5	Club Installation Within August	2
6	24 General Meeting and 12 BOD Meeting	4
7	Club COTS + Zonal COTS	2
8	Quarterly Reporting to Rotaract District	4
9	ZRR VISIT	3
10	DRR VISIT	7
11	My Rotary Access 100%	2
12	Membership Increase by 10% for Community Base Club And By 20% For University Base Club	2
13	Membership Retention upto 75% for Community Base Club and 50 % For University Base Club	2
14	Payment of RI Dues+ District Dues (within deadline)	2
15	Assign club members to any of the committee	1
16	Invite experts from the community or university, business leaders, or international guests to speak at your meetings (minimun in 2 meetings)	1

17	Goodwill visit to any two club	2
18	Inter and Intra District Twin Club Formation	2
B	PROJECTS,EVENT AND ACTIVITIES	
19	World Rota Week Celebration (7 Projects in 7 Days)	7
20	District Event Participation (Major 4 event + Signature Event President Night)	10
21	Grant Management Seminar Participation	2
22	Rota Quiz participation	2
23	Club Signature Project	2
24	Joint 2 project with other Rotaract club	2
25	Joint Meeting or Joint project with Rotary Club	1
26	Joint Project beyond the Rotaract club (other organization)	2
27	Nationwide Blood Donation Hosting(Solo/Jointly)	1
28	Nationwide Cleaning campaign Hosting (Solo/Jointly)	1
29	Project Based on Women Empowerment	1
30	Project Based on Water, Sanitation, and Plantation	1
31	Project Based on Maternal, Child health, and Menstrual hygiene	1
32	Project Based on Club Members Fellowship Events	1
33	Project Based on International Avenue (except letterhead exchange)	2
34	Project Based on Professional Development (Target on members professional development Growth)	4
35	Project Based on Basic Education and TEACH	2
36	Project Based on Public Image	2
37	Project Based on Road Safety	2
38	Thematic Area Project	2
	Total	100



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(आकर्षक डिजाईनका आभूषणको विश्वासिलो सुनचाँदी प्रसन्न)

अमरपथ, बुटवल-७, रूपन्देही



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सियारी-७, अमुवा, रुपन्देही

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विजय डेन्टल होम

सम्पर्क नं.: ९८२१४८८५००

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शाखा पोखरा महेन्द्रपुल : ९७४९४३२६४५
काठमाण्डौ, मंगबु : ९७६३४८६५०८



डा. विजय अंगाई

Dental Surgeon
Mob.: 9849599203



डा. पवित्रा के.सी.

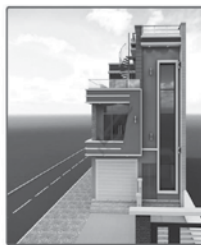
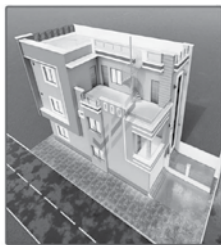
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- | | |
|--|--|
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| किराले खाएको दाँतलाई भर्ने (Restoration) | आमी घुहरीमा भर्ने हुनको लागि तर्चिनिने गरी उपचार |
| कृत्रिम दाँत लगाउने (RPD & FPD) | दाँत जरैदेखि रोप्ने (Dental Implant) |
| दाँतमा खोल हाल्ने (Crown) | |



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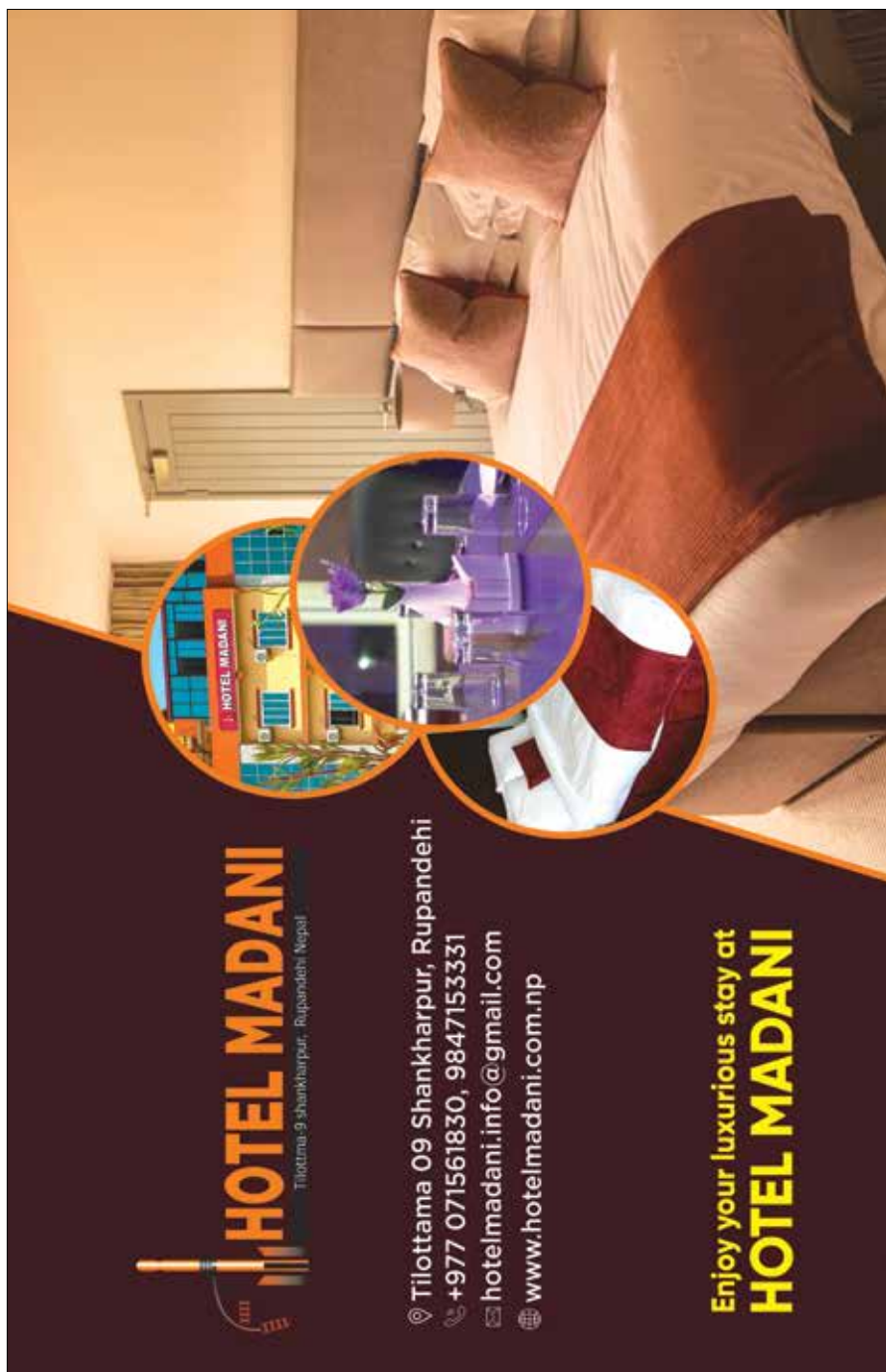
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Rtr. Paramananda Gautam
District Blood Donors and Cell Chair
Home Club: RAC Kawaswoti

Best Wishes

Best wishes to the Rotaract District Committee 2025–26 and all Rotaractors of District 3292 for a vibrant Rotary Year filled with impactful projects, meaningful collaborations, and lasting connections, inspiring positive change and leaving a legacy of service.



Rtr. Bikash Khadka
DRC Member
Home Club: RAC Manohara

Best Wishes

Best wishes to the Rotaract District Committee 2025–26 and all Rotaractors of District 3292 for a vibrant Rotary Year filled with impactful projects, meaningful collaborations, and lasting connections, inspiring positive change and leaving a legacy of service.

**Rtr. Parsanna Shrestha**

President RY 2025-26

Home Club: RAC Sankhu

Best Wishes

Best wishes to the Rotaract District Committee 2025–26 and all Rotaractors of District 3292 for a vibrant Rotary Year filled with impactful projects, meaningful collaborations, and lasting connections, inspiring positive change and leaving a legacy of service.

**Rtn. Laxman Panthi**

Advisor to DRR

Home Club: RAC Butwal Downtown

Best Wishes

Best wishes to the Rotaract District Committee 2025–26 and all Rotaractors of District 3292 for a vibrant Rotary Year filled with impactful projects, meaningful collaborations, and lasting connections, inspiring positive change and leaving a legacy of service.





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